

Prospect Elementary School Site Based Committee Meeting Minutes

Monday, November 17, 2014

Called to order by Pam Baughman and Beverly Cunningham

Approval of previous minutes- Krista Williamson and Kim Chinnis

Old Business-

-No old business

New business-

1) Weekly email and calendar in office

-committee members agreed to continue weekly email vs. calendar outside Ms. Romanowski's office

2) Process of Site based Concerns

-One week prior to meeting date concerns should be emailed to Ms. Cunningham, Ms. Baughman or Ms. Chinnis

3) Technology Cohort

-Ms. Sant will be selecting/working with members from grade levels in district initiative next year to improve school wide updates of devices

4) Copyright review at faculty meeting

-Ms. Hill will be reviewing copyright policies at school wide faculty meeting.

-Please be advised after this information is shared it is a personal responsibility to uphold this policy

5) Bookroom purchase

-\$5,000 will be utilized to purchase books for the book room

6) Scheduling feedback

-If current layout is used, Kindergarten would like to change their double special day from Monday, as they feel Monday would not be the most effective day for them based on information that is shared that day.

-5th grade suggested a scheduling option in which specials are at the end of the day. Added time to each special would be utilized for staff development and planning time. Teachers will submit plan to Ms. Chinnis.

-Chinnis reminded team members that the schedule is changing to allow for more professional development as part of the school improvement plan

-When reviewing schedule options it is necessary that recess and lunches are remembered

-EC expressed concerns with pull outs if teachers all decide to do reading and math in the beginning of the day.

A question was mentioned about special area teachers planning:

-Chinnis explained reasoning is to allow for students to prepare for the day before 8:15 special and end of day assisting of grade levels occurs

7) Grading Scale Feedback

-Currently there is an 8pt scale used and a 10pt scale is being considered

-A 10pt scale will be implemented at the high school level: Committee members felt this was useful as students enter college this is the common scale.

-3rd-5th grade committee members feel the 8pt scale is more effective in elementary school because it is more challenging to the students.

-Concerned if a 10pt scale is utilized that students will not strive to meet higher standards

Parent Thoughts:

-One parent feels the district should move together

-One parent feels that it is dependent on the student's motivation as to which scale is more effective

Chinnis asked for thoughts if it was implemented at the middle school level:

-Committee members agreed that 10pt scale should then be implemented at the elementary level to be consistent

1) Open Forum:

On November 24th the Charlotte Hornet's book bus will be coming to Prospect for an assembly and 30 students randomly selected will be given a new book.

Smart team is on campus: Work orders should be given to Ms. Weaver

Teachers need to hand in their sheet for the workday next week to Ms. Weaver

Ms. Nancy in the cafeteria will be leaving to work in another school. Interviews will be conducted next week.

As of January substitutes will only be able to work 3 days a week due to a new policy

-there will be a system in place for long term substitutes

All staff must watch a seclusion and restraint video. It will be viewed at a faculty meeting that will be held in December decided by the committee.

No other business at this time

Next Meeting-January 12th, 2015 - Prospect Elementary School Media Center

All items need to be submitted by: January 5th, 2015

Meeting Adjourned

Submitted by: Krista Williamson