

## Union County Public Schools

### Facilities Department

## Personal Protective Equipment

### Safe Work Practices

OSHA standard 1910.132-138 specifies requirements for personal protective equipment. When engineering and work practice controls do not completely eliminate hazards, it is necessary to protect employees with personal protective equipment (PPE). Supervisors shall ensure that their employees are properly protected for the job duties they are carrying out.

#### Job Hazard Assessments

Union County Public Schools Facilities Department has conducted job hazard assessments for each trade. The assessment includes job tasks, causes of hazards, prevention methods and PPE requirements. Job hazard assessments for Facilities Department employees are maintained by the Facilities Safety Administrator. Employees are to inform the Facilities Safety Administrator of new hazards or previously undocumented hazards so that the JHA may be updated. JHAs are available online or upon request.

#### Chemicals

Employees shall refer to the safety data sheet for personal protective equipment recommendations from the manufacturer/distributor for chemicals they use during the course of the work day.

#### PPE Training

Appropriate types of PPE have been selected to protect employees from hazards associated with their job duties and are available to all facilities employees. Employees are required to wear appropriate PPE corresponding with the job task and chemicals that may be in use.

Each employee who is required to use PPE will be trained on:

- What types of PPE is necessary and when they are necessary
- How to properly wear and adjust PPE
- Limitations of PPE

- The proper care, maintenance, useful life and disposal of PPE

Employees shall demonstrate an understanding of the PPE required by their job duties and their ability to use them properly before being allowed to perform a job task requiring PPE. Retraining will be provided when required PPE changes or when an employee demonstrates lack of knowledge concerning the use of the equipment.