

Comprehensive Progress Report

Mission:

Our school's mission is to be #BetterTogether to be #EmpowerED and #FutureReady.

Vision:

We are the premier educational school in the state of NC and the nation.

Goals:

Utilize PLC process to implement the Empowered framework in core instruction.

Implement clear structures for PLC practices surrounding planning and the problem solving cycle in 100% of our K-2 classrooms as supported by B2.03. The school has established a team structure among teachers with specific duties and time for instructional planning.

Grow each student in core subjects to meet the 80% proficiency goal for core instruction in our K-2 classrooms, as supported by A2.04 Instructional teams develop standards-aligned units of instruction for each subject and grade level.

Create a culture of trust in 100% of K-2 classrooms through school survey data as supported by C3.04. The school has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.

Align the PLC process to the Empowered framework by connecting, collaborating and creating to develop units of study as supported by A2.04:Instructional Teams develop standards-aligned units of instruction for each subject and grade level.



Activity in the last 12 months

! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Full PBIS Model employed.	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		<p>PBIS will be consistently implemented across all grade levels.</p> <p>Teachers will employ these effective practices to reinforce rules and procedures for consistency throughout the school.</p> <p>Data will be maintained on classroom and office referrals through Educator's Handbook and shared with staff at meetings.</p> <p>Visual PBIS displays will be posted throughout the school.</p> <p>See folder: https://drive.google.com/drive/u/0/folders/114_9wJ-TlhRftNjrXyzyf2xAHVHQ0tqj</p>		Heather Davis	10/15/2022
Actions					
Notes:					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		PLC Protocol: https://docs.google.com/document/d/1WKEneOdMtbbNHVhTpbDf2aOl7dNGS0ETGzfnfS94QPhg/edit	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		PLC Agendas, Grade Level Planning Folders, Data Charting, Know It/Show It Charts		Tim Burke	10/15/2022
<i>Actions</i>					
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Rolling out data charting protocol on October 8, 2019 Professional Development for Data Charting	Limited Development 10/04/2019		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
<i>How it will look when fully met:</i>		Full implementation of data charting protocol will result in small group plans to be used for "What I Need" time and small group time during independent work sessions in reading and math.	Objective Met 11/17/20	Cheryl Petroff	11/02/2021
Actions					
	10/14/19	Teachers will participate in data charting training. They will learn how to identify a power standard based on grade level data and how to identify student needs through this process.	Complete 10/08/2019	Grade Level Chairs	10/08/2019
<i>Notes:</i>					
	10/14/19	Admin and IC will conduct walk throughs to monitor for data charting and small group implementation	Complete 12/20/2019	Admin and IC	12/20/2019
<i>Notes:</i>					
	10/14/19	PLCs will gather data and work to identify students in need of additional supports. They will use the data charting process to make plans to meet the needs of each student.	Complete 12/20/2019	Grade Level Chairs	12/20/2019
<i>Notes:</i>					
	10/14/19	Teachers will participate in a Tier 3 training module.	Complete 12/20/2019	Kinardi Burley	12/20/2019
<i>Notes:</i>					
	10/14/19	Teachers participate in Tier meetings to track student progress and assess intervention progress.	Complete 06/09/2020	Kinardi Burley	06/09/2020
<i>Notes:</i>					
Implementation:			11/17/2020		

<i>Evidence</i>	11/17/2020				
<i>Experience</i>	11/17/2020				
<i>Sustainability</i>	11/17/2020				
KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	<p>Leader In Me roll out of 3 PD days on August 21-21, 2019. This introduced the seven habits to staff and students.</p> <p>Leader in Me BOY training August 2020 and October 23, 2020</p>	No Development 10/08/2019			
<i>How it will look when fully met:</i>	3 PD days roll out took place where teachers learned to live the 7 habits. Students and teachers have voice and choice.	Objective Met 11/17/20	Melanie Moore	11/02/2021	
Actions					
10/14/19	Teachers participated in 3 day PD about LIM habits in August 2019.	Complete 09/03/2019	Lori Robinette	08/23/2019	
<i>Notes:</i>					
10/14/19	Lighthouse team participates in coaching sessions from Sara Ann Sawyers (LIM Coach).	Complete 06/09/2020	Lori Robinette	01/31/2020	
<i>Notes:</i>					
10/14/19	Students and teachers will have voice and choice in leadership roles throughout the building.	Complete 06/09/2021	Lori Robinette	06/09/2020	
<i>Notes:</i>					
10/14/19	Students were introduced to LIM with lessons the 1st 8 days of school and participate in daily habit time.	Complete 08/31/2020	Lori Robinette	06/09/2020	
<i>Notes:</i>					

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We are bridging second to third grade by working with Shiloh Valley Elementary through building visits, principal visits and leadership team meetings.	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		Cross grade level planning, events to celebrate transition from one building to another, teacher visits, reading and math data indicates growth from 2nd-3rd grade.		Melissa Simons	11/02/2022
Actions					
Notes:					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Launching Leadership PD Aug 21-23.</p> <p>All classrooms have school wide and student generated class mission statements visible.</p>	Full Implementation 10/08/2019		
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Lighthouse team meets twice a month along with the schools' Site Base Team.</p> <p>See link: https://drive.google.com/drive/u/0/folders/1NfLVO7XRuSHseqxpkH06RT9kbeYZgY3F</p>	Full Implementation 10/08/2019		

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Using Shiloh Valley Playbook and PLC protocol to backward design planning to elevate the capacity of every certified team member.	No Development 10/08/2019		
<i>How it will look when fully met:</i>		PLC Agendas, Google Drive Planning Folders, Data Charting See Playbook: https://docs.google.com/document/d/1iv59IkCvzoBPQmG7Vmktuhy9dLECOs4_pmQtXGJeLqk/edit	Objective Met 11/17/20	Sara Correll	11/02/2022
<i>Actions</i>					
	10/14/19	Big PLC time will occur to allow for time to align pacing and backward plan.	Complete 06/09/2021	Grade Level Chairs	06/09/2020
<i>Notes:</i>					
	10/14/19	PLCs will implement PLC protocol which allows for all team members to participate in the planning process.	Complete 06/09/2021	Grade level chairs	06/09/2020
<i>Notes:</i>					
	10/14/19	Big PLCs will utilize the data charting process to determine individual student needs.	Complete 06/09/2021	Grade Level Chairs	06/09/2020
<i>Notes:</i>					
	10/14/19	PLCs will create weekly agendas to utilize planning time and effectively meet the needs of students.	Complete 06/09/2021	Grade Level Chairs	06/09/2020
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Classroom walk throughs, observations, attending PLC meetings	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		walk through checklists, observation data in NCEES, PLC planning template		Cheryl Petroff	11/02/2022
<i>Actions</i>					
Notes:					

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Administrative leadership team have monthly meetings to notice patterns and trends in walk through data. Aligning Academics action team meets regularly to get the bird's eye view of the school data and the view is threaded down to each PLC. See Lighthouse folder: https://drive.google.com/drive/u/0/folders/1NfLVO7XRuSHseqxpkH06RT9kbeYZgY3F	No Development 10/08/2019		
<i>How it will look when fully met:</i>		I-Station, NC Report Card, I-Ready, math and reading summative assessments, ed handbook data, attendance data	Objective Met 11/17/20	Tim Burke	11/02/2022
<i>Actions</i>					
	10/14/19	Regular walk throughs will be done by admin and IC to notice trends and gaps	Complete 06/09/2021	Admin and IC	06/09/2020

<i>Notes:</i>				
10/14/19	Admin teams and IC will meet to review school wide data	Complete 06/09/2021	Admin and IC	06/09/2020
<i>Notes:</i>				
10/14/19	The data action team regularly meets to discuss trends and gaps to bring back to PLCs	Complete 06/09/2021	Tim Burke	06/09/2020
<i>Notes:</i>				
10/14/19	Teachers use I-station and I-ready data to create small groups for WIN and independent time through data charting process.	Complete 06/09/2021	Classroom teachers	06/09/2020
<i>Notes:</i>				

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Attending job fairs, UNCC partnership, PBIS ticket system for teachers, Leader in Me Emotional Bank Deposits, Professional Development aligned to problem of practice, implement Shiloh Valley Playbook	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		Low turnover in staff, increase staff attendance, increase in staff morale (NC TWC Survey)		Melissa Simons	10/15/2022
Actions					
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Full PTA board with monthly meetings</p> <p>Parent night including curriculum night, open house, community family nights, and parent conferences</p>	Limited Development 10/08/2019		
<i>How it will look when fully met:</i>		<p>Implementation take 3-5 years.</p> <p>Parents will be on parent action teams.</p> <p>Parent Survey</p>		Melanie Moore	10/13/2023
<i>Actions</i>					
Notes:					