

School Improvement Team Meeting—April 20, 2016

Attendance: Staff Representatives: Essentials--Beth Lanzy; K—Brittany Ackerman; 1st grade—Marci Micciantuono; 2nd grade--Angela McAuley; 3rd grade--Kerry Plyler; 4th grade--Corey Ackerman; 5th grade--John McAuley; Federal Programs-- Lydia Lorenzo; Exceptional Children-Olenma Alvarez; Teacher Assistants—Meg Bell; Administrators--Blair Traywick and Jeffery Stout **Parent Representatives:** 5th Grade—Dana Brown

Commencement: 2:30 P.M.

Approval of 3/16/16 Meeting Minutes—approved.

Vision/Mission Statements:

- Reviewed and discussed suggestions for a revised mission and vision statement for BH.
- The mission and vision statements need to be short, easy to remember and something the students can understand.
- Finalized statements: **Mission Statement:** Empowering students to learn, lead, love, and leave a legacy. **Vision Statement:** Love, learn, lead and leave a legacy. (More input has been offered since the meeting, even from members of the SIT—Google Form to come to vote

2016-2017 budget

The Leader in Me:

Title I plan based on BH's SIP and Critical Needs' Assessment and budget proposal will need to be submitted soon. It can be changed after we submit, yet it would involve a fee and re-writing of plans. Next fiscal/school year we will need \$62,000 for The Leader in Me. In order to avoid cutting Title I funded positions, instructional supply money (above the money we receive from the State allotments)...we will need to find ways to seek funding. Some of the targets for budget cuts could be instructional supplies, teaching materials... We have \$16,000 that will carry over to next school year and \$6,500 that we can use from not doing an intersession next year. This will bring a total of \$22,500 that we have to put toward the \$62,000. So, we will still need \$39,500.

- Shared ideas for funding: possibly creating a Go Fund Me site (have to see if even possible/get approval from UCPS's legal and finance); ask corporate/businesses for donations (generate a list in Google docs of businesses and compile a letter emphasizing it is a tax write off); offer Jean Days weekly or 2X/month to go toward a pot money; possibly doing a BBQ fundraiser (Brittany Ackerman has someone in the family that has a BBQ business); collect pennies in the classroom, ask a sister school if they will auction off/raffle something to raise money; and Mrs. Traywick will ask Mr. Sides (UCPS BoE member and strong supporter of TLIM) for options.
- Especially when Title I materials/supplies funding is hit hard, and Special Projects funding is greatly reduced (may even be scrapped totally) SIT members encourage all

staff to share materials including used and unused materials. Return extra supplies not being used to supply closet. Staff is encouraged to email staff when in need of something and maybe someone else in the school has it already/can let you borrow it. Also, more staff can take advantage of Classroom Central's supply collection.

Kindergarten concerns:

- We have an issue concerning the policy about lice. Can the policy on lice be hard copied to staff? There is inconsistency on what is being told to the staff for what to do or which guidelines to follow when student(s) have lice. Can we send home a letter about lice in the classroom?
- Also, we have noticed and feel that there needs to be a buddy system for students especially when they are coming back from ISS.

1st grade concerns:

- There is a concern about the number of required book studies and being able to complete all of them. *(Book studies are a way of continuing to improve our professional craft. We are labeled as a "low performing school" so we especially need to have tangible proof of our continuous improvement efforts. We have already completed Better Learning through Structured Teaching (GRR book). This will be a major focus in the county next year with elementary schools, so we are ahead of the game—wahoo! This coordinates with MTSS (Multi-Tier System of Support) which is a mandate from state of NC. The book study for The Leader in Me is not due until July 11th.)*

2nd grade concerns: None

3rd grade concerns: None

4th grade concerns:

- Reminder to Essentials teachers to handle discipline issues and applicable parent notifications on their end if an incident happened in their class; do not put it on the classroom teacher. *For informational purposes, it would be important, for Essential teachers to communicate the issues with classroom teacher about the incident that occurred while in Essentials.*

5th grade concerns: None

EC concerns:

- Can staff be notified when visitors are in the building? Traywick tries to offer notification via weekly calendar or emails. There were visitors doing construction work on school and making noises that disrupted classes. The visitors were talking to the students in the halls.
- Staff needs to inform others when there is going to be a change in a schedule whether during the day or after school (ex. Clubs—if one is cancelled, all stakeholders should be informed especially if a student with a higher level of care is involved. Also, please

let the teachers know about a schedule change so students that buddy with other classrooms will know of this schedule change.

TA concerns: None

Essentials concerns: None

Federal Programs concerns- None

Parent concerns- None

Reminder we will need to discuss the procedures for car rider/bus lot dismissal for next school year as well as PBIS/school specific code of conduct.

Next meeting: Possibly May 18th; please give agenda items to Corey Ackerman

Adjourned: 3:30