

School Improvement Team Meeting—September 16, 2015

Attendance: **Attendance:** **Staff Representatives:** Essentials--Beth Lanzy; 1st grade--Karen Hinson-Mullis; 2nd grade--Angela McAuley; 3rd grade--Kerry Plyler; 4th grade--Corey Ackerman; 5th grade--John McAuley; Federal Programs-- Lydia Lorenzo; Exceptional Children--Olenma Alvarez; Teacher Assistants—Meg Bell; Administrators--Jeffery Stout and Blaire Traywick;

Parent Representatives: Kindergarten--Amanda Alvarez; 1st Grade--Martha Gray, 3rd Grade--Tiffany Pratt, 5th Grade—Dana Brown

2:30 Welcome; sharing of agenda; and approval of last meeting's minutes

School Improvement Plan:

- Each representative provided input on the SIP from their grade level/area
- Revisions were made and SIP approved
- Staff will review and vote on it
- Some things that came up while discussing SIP: 1) Producing a survey to the parents to see how they may be able to volunteer. Survey could include asking if they are available during day, night, or on weekend to help with grounds. Also, the survey could ask if they could do things at home like cut out items, bulletin boards... Do they need help completing the approved volunteer form? If so, we could help them complete the form on campus. Also, maybe we could recognize a parent/volunteer each month. 2) Another discussion included making sure parents know we care and take an interest/advocate for their child. Plus, cross-referencing rosters to see who already has an advocate/part of a club and target those who don't. 3) Do we want to still do the Seven Habits of Happy Kids or something to focus on student leadership/character?

Kindergarten concerns: NONE

1st grade concerns: Pleased with communication from Mr. James on emailing/notifying teacher of student's consequences if ISS, OSS, or bus suspension.

2nd grade concerns: If possible, can Support Staff/Interventionists notify teachers if they are going to miss their service time so teachers can be prepared. There is a traffic jam near dance room when 4th grade is going to lunch and Kindergarten is leaving Essentials. Sometimes lunch line is backed up. Can we reroute 4th grade out the gate into the front doors to go to the cafeteria? Mrs. Traywick will look into and see about rerouting.

3rd grade concerns: None

4th grade concerns: PLEASE watch the copies that are being used/run. For example, copies for 1-10 spelling quiz that just has lines does not need to be made; just use notebook paper. Also, we noticed inappropriate visitor dress attire. Mrs. Traywick has already addressed visitor/volunteer inappropriate dress attire.

5th grade concerns: Students in ISS are being dismissed at 1:30 and sent back to class which disrupts class. Also, the students need to be held accountable for completing the work that is given to them to complete while in ISS. If the student is not going to do the work then there needs to be another consequence. *Mrs. Traywick spoke with Mr. James—students in K-1 are being dismissed from ISS at*

1:45 due to their early release. Students in grades 2-5 are being dismissed from ISS on his way to the bus lot which is usually around 1:50 p.m. Student work will be placed in teacher mailboxes at the end of the day. Mr. James goes over the work with students as well. If students are genuinely stuck on something, then they can be sent back to class (Mr. James will call the teacher to see if the student can come at that time) to ask a clarifying question or two then return to ISS.

EC concerns: Concerned about dress attire for volunteers and staff. Mrs. Traywick has already addressed visitor/volunteer inappropriate dress attire as well as staff attire.

TA concerns: Please remind teachers to have students line up at the door in the cafeteria for dismissal. If teachers send students to line up in the hallway (near windows to back parking lot on ramp) you need to be with them. Students MUST be supervised.

Essentials concerns: None

Federal Programs concerns: None

Parent concerns: Is there an alternative route for students to get on and off the buses when it is raining? There is no covering and when it is raining students get wet and have to sit in class wet and cold. Overhangs have been asked for with each CCEP, yet the only ones being considered is for the back, special needs drop off and pick up, yet is still low on the to-do list. Students need to come prepared with umbrellas and rain coats/dress in layers.

Ask grade level/area: Do we want to have an afterschool homework club/study hall? Some schools offer afterschool help with homework one day a week.

Next meeting- Oct. 21st

Please send agenda items to Corey Ackerman.

Adjourned: 3:32