

## SIT Minutes Wednesday, January 15, 2014

**Members present:** Ciano, Plyler, Kelly Stegall, Dana Brown, Wortha, Harris, Ginger, Norman, Broecker, Bell, Moretz, Mullis, Traywick, and Robbins

**Call to order—2:30 p.m.**

**Review of 11/20/13' s Minutes—minutes approved**

**2014-2015 Calendar Approval-** Why that calendar?

- R2A legislation states that 3<sup>rd</sup> grade summer school must be in the **summer**, 6-8 weeks in length. DPI interprets year round schools to be an alternative calendar and understood it to mean that intersession time can count toward these 6-8 weeks.
- The UCPS BoE selected the approved calendar as per the law/State BoE interpretation of the law for summer school to occur during summer. Intersession time cannot/will not count towards summer school, hence the change in the calendar for year round schools.
- If the Read to Achieve “Summer School” requirement doesn’t happen then the calendar could be revisited. Essential Team is requesting a copy of any information that is being sent home with students, so that they are in the loop with what is going on at BHESA.

**Budget and Comprehensive Facilities Plan:**

Comprehensive Facility Study was offered to all staff and parents on SIT.

Roofing and fence remain a priority but money is tied up in with the \$91 million law suit against BoCC.

Needs based on grade level and department discussions:

<u>Capital Outlay</u>	<u>Instructional Programs and Materials</u>
<ul style="list-style-type: none"> <li>*Fencing outdoors</li> <li>*Improved drop ceilings in the Essentials buildings (specifically the music room)</li> <li>*A sound acoustic panel/absorption upgrade in the gym, cafeteria and auditorium</li> <li>*Additional seating in the cafeteria</li> <li>*Industrial sinks in the art room</li> <li>*Renovate the “Green Room”</li> <li>*Replace the heating unit in the dance room that sparks</li> <li>*Storage space for each Essentials Arts area</li> <li>*Enlarge the stage and building off the back of the stage for an arts related wing. (New dance and drama rooms)</li> <li>*Improve the sound barrier between the music room and the data room</li> <li>*Internet in the trailers</li> <li>*Update classroom and media center furniture (bookcases, tables, chairs, desks, cracked chairs)</li> <li>*Level front playground (too many puddles)</li> </ul>	<ul style="list-style-type: none"> <li>*Additional funds for TA’s—every department and K-3 grade levels mentioned this.</li> <li>*TA’s for third grade because of all of the assessments, but in particular mClass/progress monitoring.</li> <li>*Invest in a Typing (Keyboarding) program (Mrs. Pettit has researched possible programs.)</li> <li>*More personnel to help with the academic needs of students who are below grade level.</li> <li>*2 Additional transmitters for microphones</li> <li>Countrymen (head) microphones.</li> <li>*4-5 headsets for the backstage crew</li> <li>*4<sup>th</sup>: Investigations student math workbooks</li> <li>*4<sup>th</sup>: A social studies book or a subscription to a social studies magazine</li> <li>*K: A way to give more support in Kindergarten during their mClass benchmark and progress monitoring time.</li> <li>*Kindergarten: More classroom leveled books on a Kindergarten level (books that more meat--content):</li> </ul>

<p><b><u>Priority List of Needs Based on Aforementioned List:</u></b></p> <ol style="list-style-type: none"> <li>1. Leveling or fixing the playgrounds so standing water is not an issue;</li> <li>2. Fencing around front playground</li> <li>3. Adding an industrial sink in the art room;</li> <li>4. Renovate the “green room” in the Essentials building;</li> <li>5. Finish the drop ceiling renovation where needed (especially in the music room);</li> <li>6. Expand the sound-microphone system in the auditorium;</li> <li>7. Address the horrible, hearing-ruining acoustics in the gym, auditorium, and cafe</li> <li>8. repair the ceiling/roofing in foyer where it was vandalized and hole remains.</li> <li>9. Update classroom furniture and media center furniture</li> </ol>	<p>DK Readers are a possibility.        *More ESL support in Kindergarten (mentioned that BHESA is one of the schools with this pilot program beginning in next couple of weeks)        *Kindergarten: Center games for math and literacy that are CCSS aligned        *Kindergarten: more teacher guides with ideas on how to present material to Kindergarteners that go along with the Units of Study        *Ways to provide duty free lunch        *Sheltered Instructional Observational Protocol (SIOP) Training for the whole staff        *Additional Tech training for Title 1 staff (Training with Brady Thomas that usually occur during grade level meetings that Title 1 staff can’t attend).        *2<sup>nd</sup>: Classroom Libraries need more books: more leveled books overall and poetry.        *5<sup>th</sup>: Reading A to Z Science subscription        *3<sup>rd</sup> Updated math manipulatives so all classes have enough materials—ex. Lakeshore type of systems, 3-D shapes        *3<sup>rd</sup> Having class sets of read aloud books so students can work on the mini-lesson task during class time        *Pre-K-5<sup>th</sup> grade: school license: “I Know That”—website; academic games and activities.</p> <p><b><u>Priority List of Needs Based on Aforementioned List:</u></b></p> <ol style="list-style-type: none"> <li>1. TA’s</li> <li>2. Instructional Materials (Classroom libraries, Math manipulatives, math students workbooks, Reading A to Z Science)</li> <li>3. Professional Development</li> </ol>
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**3 Grade Portfolio Assessment: 1.23.14** A cold passage assessment is being given to third grade as per a school by school decision. 3<sup>rd</sup> grader teachers will use Passages 8, 9, or 10 may be used for instructional purposes then students will be given another assessment. If students do not pass 3 tests within a standard their portfolio will not continue as it interferes with instructional time.

**Information from Title 1 Meeting:**

Kalli Clements received a survey form Title 1 regarding BHESA’s Family and Community Engagement. A survey was passed on for the SIT members to complete and return to Mrs. Harris.

**Questions/Concerns:**

**PBIS: Letters below the line in Essentials: (During the Quarter)**

1<sup>st</sup> letter below the line will be a “purple slip”

2<sup>nd</sup> letter below the line will be a “purple slip” and an “N” on the report card

3<sup>rd</sup> letter below the line will be a “purple slip” and a “U” on the report card.

Adjourned: 4:00 p.m.