

# School Improvement Team Meeting—October 15, 2014

**Attendance:** John McAuley, Corey Ackerman, Jennifer Jenson(for Kim Harris), Beth Lanzy, Brittany Ackerman (for Jonica Wortha), Karen Mullis, Cecilia Broecker, Meg Bell, Blaire Traywick, Kerry Plyler, Cindy Ginger, Dana Brown, and Kelly Stegall

**2:31** Welcome

**Approved last meetings minutes.**

## New Construction – School Enrollment

- When creating new schools- What should the enrollment be in an elementary, middle, and high school? Cabinet staff recommended as a starting point, for enrollment to be:  
Elementary School- 1,000  
Middle School-1,600  
High School-2,200
- UCPS is currently thinking to add on wings, and increase core areas (media center, restrooms, cafeteria, etc. ) as it is cheaper to add a wing than spend 80 million dollars on a new ms/hs complex or 20 million dollars on a new es. For example, Rock Rest and Walter Bickett are have additions made to their facilities.
- Factors that affect new construction include availability of funding, land to build schools, bond money, etc. There is a possibility of building a new elementary school near Cox Rd.
- Current schools like ours or other landlocked schools would not increase student enrollment to what the newly constructed schools would have (it would be what the capacity is).
- Mrs. Traywick shared research of positives and negatives of large/small enrollment for schools.
- BHESA SIT agreed school enrollment for new construction should be as follows:  
Elementary School- 800  
Middle School-1,500  
High School-2,000

## Dress code Input from respective grade levels/departments:

**Title 1:** Tops can be any solid color, it is OK to have logos, do not have to tuck in shirts-it would be a choice, shirts must be reasonable fit.

**EC:** Solid tops, keeping with less color choices, do not have to tuck in shirts, shirts must be reasonable fit

**Kindergarten:** Possibly entertain the idea of a shirt color per grade level and have the dress code like the middle school (required to tuck). If students are required to do it in middle school then reinforce it here to prepare them for middle school.

**1<sup>st</sup> grade:** Whatever we decide for dress code then let's stick with it.

**2<sup>nd</sup> grade:** Fine for students to not tuck in shirts and shirts should be reasonable fit

**3<sup>rd</sup> grade:** Do not need to tuck in shirts, socks and tights can be any color, if pants fit then students do not need to wear a belt

**4<sup>th</sup> grade:** Students do not have to tuck in shirts; color of tights and socks is not an issue

**5<sup>th</sup> grade:** Students do not need to tuck in their shirts; shirts should not exceed length of fingertips, if pants are too big then have to wear a belt

**Parents:** Do not need to tuck in shirts, color of shoes should not be an issue; color of shirts fine (would be difficult for color of shirt per grade level), students should be able to wear different colors of tights

**TA-** Fine with students not tucking in shirts

**Essentials-** Tuck in shirts, concern as some pants are worn too tight and may not allow enough room to tuck in shirts; tights/socks be solid colors

**Final SIT Consensus/decision:** Students do not have to tuck their shirt, students may wear any color of tights or socks with appropriate graphics/patterns; belts are optional; same 5 colors of golf shirts or crew necks t-shirts as still without a logo (if shirt has a logo that is the same color as the shirt then it is fine); sweatshirts- school will look into the cost of giving every child a BHESA sweatshirt. Dress code changes for students are effective tomorrow (10/16/14) and families will be notified after winter break.

## **Budget:**

- Mrs. Traywick shared BHESA's budget—state and local allotments were offered 10/14/14.
- Instructional Funds=\$53,505 of which 15% (\$8026) is allocated to the media center (Traywick feels too important to not support what impacts us all—no one disagreed). We have already spent, \$37,819 of the available balance, thus leaving us \$7660 for the remainder of the year. YIKES!
- Special project money has not yet been released/allotted; however it will be spent on things such as our Strings program, translators, tutoring, paper/copier, additional weeks of service for personnel, staff development, supplies, PBIS incentives, etc.
- Paper/Copier Funds= \$9,225; we have already spent \$6,083.05 this year. We spent over \$16K last year. We are assuming there will be an \$8K deficit for this need. That money will need to be taken from other accounts (Special projects, instructional materials).
- Title I (personnel and supplies/materials)= \$491,682. This funding is used for: Supplemental materials (books for media center, books for classroom libraries, technology, televisions, programs, etc.), Interventionists, Curriculum staff (excluding Jenson as she is paid for by the county), BMT, Hispanic Home-School Liaison, Tutors, Spring Intersession, staff development, subs for staff development, etc. All agreed that the need was still evident for our current use on personnel and materials.
- ***We have \$6K in our Parent Involvement, Title 1 fund—please offer suggestions that would increase our parent involvement. (Was left off the provided sheet.)***
- Question was asked if we could do a school-wide fundraiser generated by the school, not just the Boost our Tigers booster club. Ideas to raise money included: Fun run, doing something that could be part of character education/part money goes for Relay for Life, maybe do an art show- silent auction, holiday cards/post cards.
- Teacher Assistants are funded from different budget-state allocated. No idea of what the future holds as the state did put it is as a recurring fund/cost.
- We will have an intersession for students in the spring.

## **Grade level/Department Concerns:**

**Kindergarten concerns:** Playing board games during lunch in the cafeteria is a distraction and makes it louder in the cafeteria. **Team decided--**no games during lunch.

**1<sup>st</sup> grade concerns:** Tone level during lunch is too loud. Cup system needs to be used/reinforced. Teachers need to supervise their students.

**2<sup>nd</sup> grade concerns:** Crossing to the back playground is so dangerous! Comments being yelled out to teachers, speeding still happening, stray dogs, etc. Can Cherry Street playground have barriers put in place during recess during the day to

block it off/fence it off or utilize a portable gate? So, far we were told no. Still trying though. The city owns the street and the playground belongs to the school.

**3<sup>rd</sup> grade concerns:** None

**4<sup>th</sup> grade concerns:** None

**5<sup>th</sup> grade concerns:** 1—Can an awning connect 5<sup>th</sup> grade wing to the other awning? (This will be added to the CFS/CFP request.) 2--4<sup>th</sup> grade students are without teachers and not in line during dismissal. 3--Staff should not talk to students while class is standing quietly in line. The students start talking and then they have to be told to get quiet again. 4--While in the cafeteria if the cups are on red then teachers should not be talking to the students.

**EC:** Curious about the doors (scan system being added)- do we scan to get into the doors to the different buildings on campus? Yes, they will be working soon. *The gentlemen installing the new scan system complimented our students about not getting into the supplies for the new scan system.*

**TA concerns:** 1--Are we getting doors where you have to be buzzed to get into the office? (Not that aware of, and if we had a choice of adding we would prefer to complete fence on back playground and add back the glass over the front foyer doors). 2--Computers will work one day and will not work the next day. Compass Learning will not always allow students to log in. 3--Can frequently used websites be added to the start up page on the computers? (We will add frequently used websites to the bhesa website. The startup page is for websites used by the county).

**Essentials concerns:** UCPS has updated the internet use form which will be sent home soon. Parents have to notify school in writing if they want to terminate their child's access to the internet. Teachers are **required** to notify parents of websites/Web 2.0 tools they want students to access that require parental consent. Teachers can find out if the website requires parental consent by reading the Privacy Policy or Terms of Service for a website. A form will be sent out through google docs that teachers will complete to send home when notifying parents of websites that require parental consent.

**Title I concerns-** None

**Parents/Booster Club concerns-** Please remember to submit mini grant applications. There were no mini grant applications this month. School will be getting 2 wireless microphones—paid for by part of the money raised from discount card fundraiser.

### **Add to CFP/CCEP:**

- 360 degree/convex security mirrors place in stairwells and other sight-limited areas.
- "Sidewalk" or paved (non-grass/mud) route connecting gravel lot at front of school to sidewalk in front of school.
- Can an awning connect 5<sup>th</sup> grade wing to the other awning?

### **Celebrations:**

- Our school received a compliment on our School Improvement Plan!
- Miss West was presented with the Hometown Hero award. Miss West is our Pre-K teacher.

**Next meeting-November 12, 2014.**

**Adjourned: 3:56 p.m.**