

East Elementary Site Based Notes  
April 15, 2015  
“Where Eagles Soar”

**Purpose of the Meeting:** To share and discuss information that is related to school performance, the School Improvement Plan and student learning.

**Expected Outcomes:** Shared decisions in these meetings will increase school performance and student learning.

**Norms:** No sidebar conversations; Come prepared; Start on time; Cell phones on silent/vibrate and no texting; Respect each other: Stick to the agenda

**Starting Time:** right after staff meeting

**Ending Time:** 4:00

**Location:** STEM room

**Members:**

Denny Ferguson	Principal	Jalonda Polk	Assistant Principal
Jennifer Lodge Paul Debnam	Guidance Rep. Guidance Rep.	Nikia Bradford	Interventionist Rep.
Tina DiMola	EC Rep.	Jessica Santana	Kindergarten Rep.
Jody Monkus	First Grade Rep.	Lizzie Tucker	Second Grade Rep.
Amanda Winburn	Third Grade Rep.	Katie Nine	Fourth Grade Rep.
Beth Wheeler	Fifth Grade Rep.	Wendy Bonham	Special Area Rep.
Tracey Fluharty Christy Scott Amy Martin	Curriculum Rep./Chair Curriculum Rep. Curriculum Rep.	Karen Hargrove Lynn Courtney	Curriculum Rep./Secretary Curriculum Rep.
	Teacher Assistant Rep.		Parent Rep.*
Robin Durham	PAC Rep.		Interpreter

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**UCPS Core Values Utilized:** Team Work, Problem Solving, Excellence, Professionalism, Positive Attitude

**UCPS GIG:** Globalization, Innovation, Graduation

**Notes:**

- Welcome and review of purpose and norms
- Conduct work groups sessions including: homework, student handbook, reading celebrations, parent engagement, and award ceremonies.
  - Review feedback from Google doc
  - Continue/finalize work using Google doc
- Create a rewards committee for the 2015-2016 school year that includes reading celebrations, PBIS day rewards, other awards and ceremonies.
- Report out by team:

## Homework

- § helps with fluency building
- § extra practice and review
- § not all students have support at home
- § copies are often wasted
- § parents see what their child is working on in school
- § can be difficult for teachers to manage homework
- § base expectation of nightly reading proposed
- § students should be able to complete homework independently

### Here is the final decision for the homework committee:

- Nightly reading will be required recorded on that grade level's reading log.
- There will be three reading logs for the school: one for K/1 students, one for 2/3 students, and one for 4/5 students.
- There will be a set amount of required nightly reading. It will be set by the grade level teams.
- Grade level teams (K / 1st teachers, 2nd / 3rd teachers, and 4th / 5th teachers) will meet to create an at-home reading log and determine number of required minutes of nightly reading
- Any additional homework needs to be quality, as described in Better Learning Through Structured Teaching, by Fisher and Frey.

## Reading Celebrations

- § reading log with goal setting
- § goal tracking individually in the classroom
- § grade level goals visible in the hall
- § school wide goals
- § individual, grade level, and school wide goals will be celebrated
- § rewards for school wide celebrations during the school day
  - trip to Kate's Skating
  - DJ/Dance
  - Carnival
  - one of Mr. Ferguson's "show stopping" ideas

### Celebrations -3

1st based on Classroom goal. per grade level

Kick off-assembly at beginning of year to explain to grade levels

-need member per grade level on committee to decide goals/tracking forms/accountability

-tracking display-outside classroom

-celebration-Ice Cream/Pizza Party

2nd Celebration-Based on grade level

Kick off

Tracking display/chart

Celebrations-Skating/bowling renting inflatables in gym

3rd celebration-Based on school goal, Kick off

Tracking display

Celebration-carnival with games, prizes, snacks and dunk tank

Add a formal committee

## **Award Ceremonies**

- § include most improved behavior
- § ceremony after each report card
- § invite news
- § have our mascot
- § have a MC
- § decorations
- § key chains from STEM
- § have a live eagle from the Raptor Center
- § Monroe cheerleaders
- § “Ask me how I got this t-shirt”
- § most important- teachers preparing kids, setting expectations
- § for reading award- most improved, don’t link to level of growth or measurement
- § Terrific Kids- keep a log of students who have received

### **Award Types:**

**Attendance**

**Special Area**

**Most Improved**

**Science**

**S.S**

**Reading**

**Math**

**Writing**

**Behavior**

**Dates:**

**October 23<sup>rd</sup>**

**January 22<sup>nd</sup>**

**April 15<sup>th</sup>**

**June 1<sup>st</sup>**

**\*\*T-Shirts (Ask me how I got this shirt) presented**

**(Behavior – no letter below the line) \*only once a year\* ???**

**What award? What standards?**

**\*\* T-shirts need to be rare and hard to get\*\* - become part of uniform**

## **Top Ideas :**

**Cheerleaders**

**Sir Purr Panthers**

**Mascot**

**MC and music**

**Releasing eagle from raptor center**

**Cookies and Punch (All activities)**

**Letter- Generic Letter in Google Docs inviting only parents of child who is receiving the award**

**Administration present at each award ceremony.**

**Involve media (put in the paper or invite media to the ceremony)**

**Group grade levels together.**

**It is the teacher's responsibility to prep kids and set standards. Teachers should set standards on what is being expected for the awards.**

**Raffle for perfect attendance with a big prize.**

**Each quarter the prize goes up**

## **Parent Involvement**

§ revised some dates and times

§ continue Terrific Kids

§ discontinue Kate's skate (not profitable w/out significant participation)

§ two movie nights

§ grade level curriculum nights (include Title I recorded video)

§ two big game nights (Eagle Quests) (Fall Festival)

\* Career Day- have a career fair, invite people to come in and read a book about their career

- **EVENT Sign-up: Every staff person must sign up for 3 events so that staff are not attending and volunteering every event.**

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## **Student Handbook**

§ revised important dates for 2015-2016 school year

§ update A/B Honor Roll

§ discussed early dismissal

§ no outside food and just limit birthday parties to cupcakes (suggested to remove part about cafeteria accepting orders for cupcakes - Per Lisa EES Cafeteria does not provide service)

§ check child nutrition about "outside" food

§ create a parent VIP people

§ grading scale will change

§ include uniform chart and/or picture of uniform pieces allowed

Great Idea: Send home a weekend fun trivia to complete with parents about handbook. If returns trivia prize is given..