

**Site Base Agenda**  
**February 27, 2019**

**1. Attendance:**

**Present:** Gerrard (K), Adams (1), Tarlton (2), Holmes (3), Helms (4), Parker (5), Sheoppner (EC), Sloan (specials), Wylie (assistants), Melton, Thomas, parents

**Absent:**

**2. New Business:**

**1. Could we change the father daughter dance to a family dance since it excludes 3/4 of the school population?**

- a. *We can consider it, but that would also mean changing the mother-son event so also consider what else we would like to do instead if we do decide to make the change to the Father-Daughter Dance.*
- b. *Administration would like to continue having three school-planned events each school year.*
  - i. *FYI - Movie nights have never been successful*

**We will send out a survey and see what response we get.**

**2. Did we decide how we are spending treasure card money and the other school funds raised?**

- a. *Treasure Card funds are always earmarked for technology maintenance (a huge need that is costly and can arise at anytime).*
  - i. *There is a possibility the facilities and technology department may begin taking over the technology maintenance of each school but until that is set in stone and definitely occurring we need to continue to have these funds available.*
- b. *The proposal was made at the beginning of the year to use school funds raised for a school-wide i-Ready license (\$10,000). This is one of the few pots that we can accumulate and keep from year to year so ideally after this year we will have raised enough, or close to it, to buy the site license at the start of next year.*

**Parents are specifically asking what the money is going toward. We use it for tech maintenance like boards, carts, bulbs, pens, etc.**

**We are working on getting the answer to how long that license is for. Is it for only a year or does it last longer? The students who are on i-Ready regularly do better with the assessments because they are on the platform regularly.**

**3. Why the obstacle course was never done for the PBIS celebration?**

- a. *At the beginning of the year Ms. Melton asked the PBIS Leadership Team to plan the six weeks celebrations to take some of the work off of the specialty area team. The specials representative on the PBIS Leadership Team was on board with the planned events.*
- b. *Once the plan was rolled out the specials team asked to take it over and plan the events since they would be running it*
- c. *A suggestion was made for them to create new posters but the statement was made that they would be doing something similar to what was on the posters so only minor changes were made*

**The Tuesday before the celebration during IT time the team can set up them tear down during the IT time during that day. We will discuss options.**

**4. Is it possible to use the announcement on PowerSchool? When we sign in the "daily bulletin" pulls up. Could we use these for items mentioned in the morning announcements? Sometimes the announcements are hard to hear.**

- a. *Mrs. Greene believes this is statewide and will go to every school district in the state, therefore, we do not have editing rights to enter announcements. She is double checking to make sure.*

**Announcements:**

**\*NEW Time Clock Expectations\***

1. **ALL** staff are required to stay until an all-call has been made that dismissal has been cleared **EVERY** day
  - a. This includes substitutes so please make sure it is in your sub plans

- b. The only exception to this is if you have filled out a blue Critical Leave form AHEAD of time and it has been approved by administration
2. Certified staff are required to work an additional 40 minutes outside of the 7:00-2:00 student day
  - a. Except on Fridays, you may leave after the all-call is made that dismissal is clear
3. You may choose to come in early and/or stay late to fulfill the 40 minute requirement
  - a. **In order to monitor this ALL staff must clock in AND out EVERY day - including workdays**

**The garden rocks are spilling out onto the concrete outside and students are falling. Can we have this worked on?**

**Next Meeting: 3/27 at 2:30 pm**