

**Marvin Ridge High School**  
**Site-Based Management Team - Meeting Minutes**

March 23, 2016  
3:15 PM – 4:00 PM

**Members in Attendance:**

Donna Cook	Chris Roncone	Steven Wilson	Alice Shrader
Shannon Long	Victoria Liccione	Kelly Lang-Ramirez	Carren Heartley
Matt Lasher	Skylar Brosse	Courtney Mueller	Ann Ennis
David Thomson	Justin Jones	Sandra Tran	Debbie Every

i. Reviewed and approved February meeting minutes

ii. 2016-2017 Enrollment Projection

- Projected Enrollment showing an increase of appx. 80 students; ~ 1715 students

iii. March 7 Registration Session/Course Fair Reflection

- Positives:
  - Fair with posters - lots of good discussion on various topics
  - Electives being part of the discussion
  - Small group rotation had good feedback
- Deltas:
  - Communication to staff if Electives are being covered in the Fair (typically an "AP" Fair)
  - Suggestion to move AP/Elective fair back to the Second Semester Open House night
  - Communication to the parents: consider separate e-blast to advertise date earlier

iv. April 5 Rising 9th Grade Parent Session - Repeat of the March 7 Style?

- Have meeting without AP/course fair portion
- Rotation times increase to 20 minutes
- Guidance - 40 - 45 minute session

v. Sneak Peek of Current Course Registration Totals

- Preview of students registering for Primary/Alternate courses
- Numbers do not include 552 students not yet enrolled (largely the current 8th graders/some 9-11)
- Possibility that SPCC will provide a Public Speaking class on campus
- Info. will be given to dept heads to know which numbers to use to estimate # of sections needed for each course

Vi. Exam Dates

AP Exams - May 2nd - 13th (on campus)  
IB Exams for Seniors- May 2-May 18 (St. Margaret's)  
IB Exams for Juniors - May 31st - June 8th (per Ms. Yochem)  
Friday, June 3 - 1st Block Exam  
Monday, June 6 - 2nd Block Exam  
Tuesday, June 7 - 3rd Block Exam  
Wednesday, June 8 - 4th Block Exam  
Thursday, June 9 - Make-up exam

VII. Community Read Ideas (Decision needed by May 25 at latest)

- Mrs. Heartley will send out an email to staff asking for volunteers for a committee to recommend and review titles

