

Site-Based Committee Meeting Minutes

Parkwood Middle School

3219 Parkwood School Road
Monroe, North Carolina 28112

September 1, 2015

3:45 pm

Committee Members:

Susan Rodgers, Assistant Principal	Jordan Marmara, 8 th grade representative
Lisa Chapman, Media Coordinator, Chair	Wendy Keenan, Parent representative
Nicole DePietro, Related Arts	Heather Mogan, Parent Representative
Susan Emrich 6 th grade representative	Sabrina Clontz, Parent Representative
Haley Kerr, 7 th grade representative	Lisa Hall, Parent Representative
Susan Wilhelm, EC Representative	Allison Bolen, Guidance

Welcome:

The meeting was called to order by Lisa Chapman on January 26th @ 3:45 in the Parkwood Middle School Media Center.

Minutes:

- Ms. Chapman requested that site based members review minutes from previous meetings at some point and inform her if there are any changes/additions that need to be made.

Board Meeting

- The Board Meeting is here on Tuesday, February 2nd. Dr. Kraftson asked for us to be here at 5:30 to have dinner with the Board of Education before their meeting.

20 Book Challenge

- Several schools are involved in a program entitle “40 Book Challenge” based on a book called “The Book Whisperer”. It is meant to promote students reading books that they choose rather than ones they are required to read. Students can win prizes for reading a certain number of books such as free books and a pizza party. We want to encourage as many students as possible to participate.
- Students can do almost anything to prove they have read the book. There are plenty of suggestions on their punch card.
- Teachers may be asked to help with listening to/reading student projects depending on the number of students who sign up.
- Students will receive tickets for different levels of participation. We will also display student work and earned tickets as part of the PBIS recognition piece.

Mid-year Updates of School Improvements

- Gym was painted
- Band room carpeted
- Painted the two main hallways.

Dr. Ellis Request for Information

- Dr. Ellis asked for important concerns that need to be addressed right now. This does not include items on the list for CCIP updates.
- One of our major concerns is staffing. We could use more teachers, and another secretary to take some pressure off of the office. Is there not a cap at PWMS? At what point would we get another position due to numbers continuously rising. Currently, teachers and support staff are being pulled to cover positions outside of their own. We are short one 7th grade teacher, therefore other teachers are being used to teach that class during their planning which is taking away their opportunity to meet with colleagues and PLCs to plan, attend workshops, and meet with parents. There are also concerns about the large numbers in I&E groups. Those are being adjusted by using Ms. DePietro, Mr. Sale, Mrs. King and Ms. Robinson.
- Has anything been looked into to replace Remind 101? The county has decided not to allow teachers to use remind 101, twitter or Facebook to communicate with students. Teachers were told there would be alternatives researched. It is now January and teachers do not have alternate ways to communicate directly with students outside of school.
- There has been some trouble with accessing internet out in the trailers. The teachers sometimes cannot get to websites, gradebooks, powerschool etc. Many times students have difficulty accessing websites as well due to the poor Internet connectivity in the trailers.

Open Forum

- The dress code committee will meet to discuss the dress code. Ms. Hall said that one of the best things about the dress code is that it is an equalizer. Parents agreed that the code is fairly flexible and that it isn't necessary to adjust the rules on the sweatshirts.
- Last meeting we discussed Spring Tutoring and the fact our funds have been cut by 60%. Ms. Keenan brought up the idea of using High School Beta club, National Honor Society, and Key Club students to help with tutoring for students. Ms. Chapman will check and follow up with him on that idea. It was suggested that level four volunteers could also help supervise the high school students working with the middle school students.