

# Site-Based Committee Meeting Minutes

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## Parkwood Middle School

3219 Parkwood School Road

Monroe, North Carolina 28112

January 23, 2014

3:45 pm

### Committee Members:

Lisa Chapman, Media Coordinator, Chair	Jeff Kraftson, Principal
Dan Edwards, Assistant Principal	Darleen Morris, 6 <sup>th</sup> grade teacher
Amy Pighin, 7 <sup>th</sup> grade teacher	Michelle Melton, 8 <sup>th</sup> Grade Teacher
Nicole DePietro, Related Arts teacher	Shauna Camp, Assistant
Allison Bolen, Guidance	Susan Wilhelm, EC Representative
Lisa Starnes, Parent Representative	Deirdra Bortny, Parent Representative
Sabrina Clontz, Parent Representative	

### Welcome/ Moment of Silence:

The meeting was called to order by Lisa Chapman on Thursday, January 23<sup>rd</sup> 2014 in the Parkwood Middle School Media Center. Lisa Chapman welcomed everyone and a moment of silence was observed.

### Approval of Minutes and Agenda:

The last month's Minutes were approved as written.  
The current Agenda was approved as written.

### New Business

School Redistricting Proposal:

- Schools have no additional information beyond what was presented by The School Board at their meeting.
- The Board of Education charged Dr. Ellis and her staff to come up with a solution to the problem of overcrowding. The map that was proposed at the meeting was the result of that proposal. The Board of Education will

Minutes submitted by Nicole DePietro

- decide whether or not to accept the proposal. There is a work session tonight where the Board will discuss the proposal. Dr. Ellis was asked to present an additional piece to the plan that would “grandfather in” students who are rising juniors and seniors.
- There are maps and subdivision lists available on the Board of Education website where everyone can see the proposed plan.
  - Mr. Kraftson will be attending the meeting this evening and will bring back any new information that becomes available.

#### **I & E Discussion**

- I&E is a time where students who are below grade level and need additional help can get the assistance necessary. We also want to challenge our higher students and teach them skills to help other students.
- Grade Levels were asked what could be done to improve I&E and worked together to come up with a plan that works for them during I&E.
- I&E is in a development stage, with grade levels working together to discuss what can improve and what is working.
- The school is looking at some reading programs to help students who are struggling. Currently the program LLI is being investigated.

#### **Chrome Book Policies Discussion**

- Our students do an overall good job of taking care of their Chrome Books. Mr. Kraftson asked for thoughts on whether or not we should start this new policy now, at the semester break, or wait until the new school year?
- Ms. Clontz asked if an “addendum” could be sent out if we chose to begin the policy now. Mr. Kraftson said that we would do so.
- Parents felt it would be a good thing to send home to parents.
- Ms. Chapman sent out a copy of the chromebook policy for site based to read and comment on.

#### **Open Forum**

- Ms. Starnes asked if there was a place for students to stay if they are going to a game. There is a place for athletes to stay, however we do not have the staff to supervise for students who are staying after school for a game until 5:30. They must go home and come back.
- Ms. Starnes asked about the hair color policy. It was taken out of the uniform policy because it could not be enforced unless it caused a disruption to the learning environment. Mr. Kraftson reiterated that if it is a distraction to the learning environment it will be addressed.
- Ms. Starnes told Ms. Bortney that long sleeved polo shirts are available at Land’s End.

#### **Adjournment:**

The meeting was adjourned at 4:25 PM.

Minutes submitted by Nicole DePietro