

Site-Based Committee Meeting Minutes

Parkwood Middle School

3219 Parkwood School Road
Monroe, North Carolina 28112

October 23, 2014

3:45 pm

Committee Members:

Lisa Chapman, Media Coordinator, Chair	Jeff Kraftson, Principal
Nicole DePietro, Related Arts	Rebekah Fuerst, 6 th Grade Teacher
Sabrina Clontz, Parent Representative	Amy Pighin, 7 th Grade Teacher
Heather Mogan, Parent Representative	Michelle Melton, 8 th Grade Teacher
Wendi Keenan, Parent Representative	Allison Bolen, Guidance
	Susan Wilhelm, EC representative

Welcome:

The meeting was called to order by Lisa Chapman on October 23, 2014 in the Parkwood Middle School Media Center at 3:49 PM.

Approval of Minutes:

Wendi Keenan motioned to approve minutes from the last meeting. Sabrina Clontz seconded. Motion passed.

New Business:

Upcoming dates for Site Based Meetings were discussed. While they are not set in stone, we will try to stick to the schedule we have put out.

Anti-Bully Week

- Will be held next week. Grade level representatives need to report back to their colleagues that students who participate in Anti-Bully Week Spirit activities that include wearing a special top/shirt must still wear dress code bottoms. Friday is also a Renaissance Dress Down Day.
- The school has been working to make sure students feel safe reporting any bullying issues. There are many avenues that students can use to let teachers/administration know when bullying occurs. Mr. Kraftson is considering bringing in a representative from the Sheriff's Department to do a presentation on the legal ramifications of Cyber Bullying. He is planning on sending the slide show out to Site Based to review and give their input.

Dr. Ellis asked that we come up with numbers of how many students we feel should be at each level (elementary, middle, and high). Then we could possibly add wings to buildings instead of building new schools.

- The starting points from the BOE for site based teams to discuss are:
 - o Elementary – 1,000
 - o Middle School – 1,600
 - o High School – 2,200
- Our site based team as whole feels that these suggested numbers are high for several reasons. It could impact student relationships, as well as student-teacher relationships if classes are too large.
- A larger number of students can also limit after school opportunities such as performance groups and sports.
- Nicole DePietro moved that numbers that we would be more comfortable with are 800 in elementary school, 1,200 in middle school and 2,000 in high school, Allison Bolen seconded, motion carried.

Mr. Kraftson asked that we as a site based team walk around the school to jot down ideas for the itemized list of updates to our school related to the CCEP. Suggestions for 3 “wants” and 3 “needs” should be sent to Lisa Chapman by November 20th.

Rebeka Fuerst moved to adjourn the meeting seconded by Lisa Chapman.

Motion was made to adjourn at 5:10