

Poplin Elementary School
Site Base Minutes
May 10, 2018

Attended by: Scott Broome, Kate Earp, Kathy Jones, Beth Medlin, Michelle Ruby, Ashley Whited, Brianne Natoli, Kelly Hagerman, Jennie Taylor, Brooke Richmond, Alisa DeLoreto, Jennifer Glahn, Cheryl Tresher, Sonya Ross, and A.C. Jermyn.

The meeting was called to order at 11:30 a.m.

New Business:

- Enrollment for 2018-2019 is projected to be around 658 students.
- Based off of enrollment 65% of our projected budget is estimated to be \$66,826.00.
- Budget Planning: Since we are nearing the 10-year mark, there are many items that will need to be replaced.
 - Refrigerator for the Nurse's office. It is a specific type of refrigerator that we are required to have. It is a necessity and we need to estimate \$1,500.00.
 - Paper Cost and Printing is estimated to be around \$19,000.00.
 - Supplies for Nurse - \$1,000.00
 - Student agendas - \$4,000.00
 - Supply Closet - \$6,500.00
 - Each grade level/department shared desired items for the budget.

Grade Level Concerns:

- K – Consider switching the order of the specials schedule. Third grade has been first for the past three years.
- 1 – Possibility of duty-free lunch rotation or recess rotation
- 2 – None
- 3 – None
- 4 – Same as first grade.
- 5 – Same as first grade.
- EC – None
- Guidance – None
- Media – None
- Instructional Assistant – None
- Parents – None
- Administration – There will be new Math and ELA standards for next year. Broome & Earp are planning teacher placements on Monday next week and information will be available soon. Also there will be a second corkboard strip installed for student work to be hung instead of tape for next year.
- Other: PTA suggested they are considering raising money to allot for staff for classroom supplies.

The meeting adjourned at 2:30 p.m.