

September Site Base/NC Star
Poplin Elementary School
Wednesday, September 18, 2019

Members Present: Cristy Butters (K), Wendy Loken (1st), Megan Long (2nd), Patricia Murphy (3rd), Shelley Holland (4th), Meredith Hagerty (5th), Jennifer Glahn (Guidance), Suzanne Wilson (Intervention), Tammi Reynolds (EC), Beth Medlin (Media), Dyanna Moore (TA), Kate Earp (Principal), Randal Watts (Assistant Principal), and A.C. Jermyn (Parent).

- I. **Call to Order** - 2:30 p.m.
- II. **New Business**
 - a. **Election of Secretary** - Megan Long
 - b. **Election of Team Leader** - Tammi Reynolds
 - c. **Direction of NC Star - Leadership team vs. Indicator team**

Leadership team member determines the meeting times/dates monthly (4th Wednesday), runs the meeting, creates the agenda, sends to Watts, Earp and teammates, meets with team, creates a plan, and sends notes from indicator meeting. Must have sign in sheet for who is present.

First meeting - create a plan - due October 30th

Following meetings - implementation and monitoring

Submit agenda, action plan (October), monthly implementation and minutes/notes from meeting.

The following team leaders were selected by Kate Earp:

A.107 - Loken

A4.01 - Wilson

A4.06 - Glahn

A4.16 - Hagerty

B2.03 - Medlin/Carey

B1.06 - Holland

Next Wednesday, 9/25/2019 - Indicator Team meetings will be held

d. Vision, Values, Mission - Mrs. Earp mentioned that the current mission statement doesn't include all of the current things we are doing at Poplin (STEAM, inquiry learning, etc.) The team voted by show of hands to update our school mission statement. It was determined that it has not been changed in six years and needs to be updated to reflect where our school is heading. The Site Base team will meet with grade level teammates to determine our mission for Poplin. The Site Base team will meet again October 16th to create our new school mission with the input from all grade levels. TA's please give any input you have to your team.

e. Media and Technology Advisory Committee - K-1, 2-3, 4-5 members selected to meet if a book is challenged by a parent.

K-1 - Butters

2-3 - Murphy

4-5 - Holland

Admin - Watts

f. Grade Level & Parent Discussion Item/Concerns

- K - None
- 1 - None
- 2 - None
- 3 - Add parent tables at the cafeteria & can we add more than one person who can laminate? Earp and Watts will work on this.
- 4 - None
- 5 - None
- Specials - None
- EC - None
- Assistants - PTA events coverage? On their own or with their grade level? Answer is further down in notes.
- Parents - Two parents would like to join site base as a representative. They are current board members of PTA. Earp is not sure if they can serve on both at the same time. She will check and let us know and we can vote.

Friday - Sept. 27th - Fun Run Kick-off students should wear their house colors . Oct 18th - Fun Run during specials. Change drive - collection between houses.

Spirit Week - Monday Oct 14th - Mismatch Day

Tuesday, Oct 15th - Dress Like Teacher

Wednesday, Oct. 16th - Wacky Wednesday

Thursday, Oct. 17 - PJ day

Friday, Oct. 18th - Fun Run

Family Fall Dance - Certified Staff are expected to support with these events. Grade level teams will determine how they will cover each event from beginning to end.

Non-Certified Staff - Must work/attend 4 events throughout the year - PTA events, curriculum nights, plays, any after school events are included in this

- Glahn - Start with Hello week - Sandy Hook Promise - Help reduce gun violence and increase students

Monday - Hello, my name is _____ stickers will be put in boxes

Friday for students to wear on Monday.

Wednesday - Afterschool - Staff will write sidewalk chalk messages for students to see on their way into school for Thursday morning.

REQUIREMENT - Each morning next week, from 7:00-7:30 teachers should be standing outside their door when students are coming in to school.

Challenge students to sit with someone new at lunch or play with someone new at recess.

Talk with kids about the buddy bench.

KIND interactive bulletin board for students to have their picture taken in front of - "Be the I in KIND"

Suggestion - Within the grade level, kids can sit with their house colors?

- October 7th - National Bullying Month - Wear blue #blueup - Can wear jeans with a blue shirt
- October 7-11 - Kindness Week

October 14-18 - Stand up for others week

October 21-25 - Inclusion - Including others - don't tell others they cannot play

October 23- National Unity Day - Wear orange

October 28-31 - Conversations with peers - how do we talk to peers?
Is it kind?

Terrific Kid Breakfast - October 15th - Nominations & Videos are due
October 7th -Kate will not come find you and remind you!

First terrific kid is S for Safe

Be creative when you do your video! Use your phones to record.

Wilson - Remind team to print confirmations and put in Wilson's box
by Sept. 20th for campaign.

- Admin - Use mouse to click around on it when looking at the Patriot Proclamation. If you see boxes, you need to click on it.

Coupon books - Connect Dd being sent, send emails to your parents
be fined if they do not return money or book - report cards will be held. Yellow means missing books or money.

Very special treat for everyone on Friday, Sept. 20th in the kitchen
across from the STEAM room. Not a replacement for lunch. Go
during specials time/

Donations in the kitchen needs to be taken and will be gone by
Friday.

- g. Meeting adjourned at 3:50

Other