

Poplin Elementary School  
Site-Base Meeting Minutes  
November 15, 2017

The meeting was called to order at 2:30 p.m.

Attended by: Scott Broome, Kate Earp, Beth Medlin, Michelle Ruby, Ashley Whited, Bri Natoli, Kelly Hagerman, Meredith Hagerty, Jennie Taylor, Brooke Richmond, Alisa DeLoreto, Melissa Roper, Tracy Raine, and AC Jermyn.

### **Old Business**

- Review and Approval of October 2017 Minutes
- Update on Grade Level & Parent Discussion Items/ Concerns
  - Kindergarten
    - Training is being set up for iPads
    - Phonics - looking into that
  - Third Grade
    - Parents still sitting in teacher chair areas at lunch
  - Admin
    - The number of color copies have improved.
- Phonics Presentation by Melissa Wheeler
  - Looked at Jolly Phonics, ZooPhonics, ImagineIt!
- Phonics Discussion
  - Possible starting Phonics instruction (Jolly Phonics) in K this year
  - Funding will determine which grade levels can start the program this year
  - Fundraising (Attraction Books) will begin before the holiday break. The money raised will be for Poplin. Orders will be filled by 12/6/18.

### **New Business**

- SIP Update - None

### **Grade Level Concerns:**

- Kindergarten
  - None
- 1st Grade
  - None
- 2nd Grade
  - Cafeteria- remind students that sit at side tables that those need to be cleaned as well.
  - Still shutting the cafeteria line too early.
- 3rd Grade
  - None

- 4th Grade
  - Any class interruptions need to be minimized.
- 5th Grade
  - None
- Special Area
  - None
- EC
  - Fundraising is going well.
- Assistants
  - None
- Parents
  - None
- Guidance
  - Snowflake tree - We will reach out to families to ask if they need a little extra help for the holidays.
- Admin
  - Fundraising will begin in order to help raise money for the phonics program.

The meeting adjourned at 3:42 p.m.