

Poplin Elementary School
Site Base Meeting Minutes
November 16, 2016

The meeting was called to order at 2:30p.m.

Attended by: Maria Darrigrande (kindergarten), Annemarie Bretz (first grade), Jennie Taylor (second grade), Brianne Natoli (third grade), Kelly Hagerman (fourth grade), Ashley Whited (fifth grade), Beth Medlin (media center), Jennifer Glahn (guidance), Traci Raine (instructional assistants), Kevin Daggs (EC), Melissa Roper (parent), and Scott Broome (principal)

Old Business

- Review and approval of October 19, 2016 minutes
- Review/update on grade level Parent Discussions/Concerns
 - Feedback was shared by grade levels about social committee. Decided to have grade-level representative attend next Site-Base meeting and will break off and have first Social Committee meeting. Committee will discuss expectations.
 - Next Site-Base Meeting and Social Committee meeting will be Tuesday, December 13, 2016.
- Update on safety patrol - Received about 45 applications back from 4th and 5th grade. We are hoping to get safety patrol set up and started by December 1st.
- Other concerns - Cafeteria floors are being mopped every night and buffed once a week. Honor roll will be placed on bulletin board near Cafeteria where all students will be able to see.
- Review of School improvement plan

New Business

- From the November Elementary Principal's Meeting: Broome shared information about MyOn. It is a reading program we will pilot in January through the end of the year. Since we don't have working computers for K-2, the team discussed partner a 3-5 class with a K-2 class during the older student's schedule during specials, recess, lunch, so K-2 students can access the MyOn program.
- Center for Emotional Health: This will be an outside company that will partner with us only to have a space to use. They take care of everything with parents and insurance. They will take referrals from teachers and parents. This is not only medicaid - is a sliding scale based on the student's insurance and what they can pay. The team approved this for Poplin.
- Dual Language Immersion Program - Broome shared the Superintendent's vision for the dual language program possibly in the future. After discussion the team decided we do not feel we will have the community interest and support for this program at this time, especially since there are only a few students on the waiting list for the Splash classes.

- RAMS tutoring - Broome presented that we will have enough money for Poplin to pay three teachers for tutoring. Due to the improvement we saw with the students growth last year, Broome has made a motion to bring it back. It was approved by the team.
- Grade Level concerns/issues
 - K - Cleaning of classrooms - Broome shared we can not seem to keep custodians in this school. Administration is addressing the custodians job attendance.
 - 1st - When is the timeline for the computers from PTA for the computer lab? Dr. Houlihan has asked Broome to put the order on hold until January because UCPS is placing an order and our order will be added for a better price.
 - 2nd - None
 - 3rd- make sure we have signs on teacher tables in the lunchroom. When putting new students in the classroom can we please look at the makeup of the classroom students already in the room. - Broome said they do take the student makeup into account, they also look at the numbers in the classroom, and they do the best with the information they are given. Why are people like the health dept inspector and head custodian allowed in our rooms without us being in there and able to go through cabinets and file cabinet that have IEP's and our personal belongings in them? Broome stated they have access to anything they want to have access to at anytime.
 - 4th - None
 - 5th - None
 - Parent- None
 - Specials - None
 - Assistants - If we are being pulled for another job such as vision screening are we supposed to cover specials for our grade level too? Broome responded with only if you are free at that time other than that no you do not.
 - Guidance - None
 - Administration - None

*** Broome added: Promethean boards are no longer being purchased for the school they are turning to SMART boards and the Technology Classrooms of Tomorrow will no longer exist in our county.

The Meeting adjourned at 4:12 p.m.