

Poplin Elementary School
NC Star Site-Base Minutes
November 20, 2019

Members Present: Cristy Butters (K), Wendy Loken (1st), Megan Long (2nd), Patricia Murphy (3rd), Shelley Holland (4th), Meredith Hagerty (5th), Jennifer Glahn (Guidance), Suzanne Wilson (Intervention), Tammi Reynolds (EC), Beth Medlin (Media), Dyanna Moore (TA), Kate Earp (Principal), Randal Watts (Assistant Principal), Sara Fischer (Parent), Deneka Weekes (Parent) and A.C. Jermyn (Parent)

1. Call to order - Mrs.Glahn at 2:44 p.m.
2. Old Business
 - Review & Approval of October minutes
 - Review & Update Grade Level/Parent Discussion Items. Introduction of new parent representatives.
 - Items coming in late to school will be sitting near the teacher box if they don't fit in the teacher's box. Teachers need to be checking their boxes throughout the day. Earp will ask the office staff to put a sticky note in your box if you have an item that will not fit in your box.
 - Teacher assistants should be checking absent teacher's boxes at least once a day.
 - Teacher Survey:
 - Voicing concerns - Earp will begin putting a link in the Patriot Proclamation so that you may voice a concern anonymously.
3. New Business
 - Indicator Questions/Comments/Concerns
 - Next meeting will be in January
 - Grade Level and Parent Discussion Items/Concerns
 - EC- none
 - K - none
 - 1 - Concern about Splash kids coming out of Splash and being a year behind. How do we identify for EC services? Mr. Watts explained that splash students can still go through the tier intervention process.

Interventions are based individually on the child. Watts and Earp will meet with first grade to discuss further.

- 2 - none
- 3 - none
- 4 - What are the science fair guidelines? Some students may want to get started over the break. Earp said we will talk about that once STEAM/science night is over.
- 5 - none
- Specials - none
- Wilson - none
- Glahn - none
- Parents - Concern with parents leaving the door open to let other parents in without ringing the doorbell. Earp will send out an Connect Ed message regarding this issue.
- TA - none
- Medlin - none
- PTA - Penguin patch is coming soon. How can PTA help with making sure kids are not coming to hang out and being late for class? Leave PTA a note in the PTA Box or email A.C. if you have suggestions.
- Admin - Earp thanked everyone for how the safety issue from Tuesday was handled. The complaints regarding the sheriff's office releasing the information before the school sent the connect ed, was not in Earp's control. Earp followed UCPS policy meaning she could not release information until she knew exactly what she was allowed to say from UCPS. The sheriff's office admitted to releasing the information too quickly. Any other concerns regarding this incident can be sent to Earp. The situation was handled perfectly. A second safety assembly will be prior to Feb. 14th. It will be similar to the first one that occurred at the beginning of the school year
 - Upcoming events:
 - *Dec. 4th - 2:30-3:15 - Glahn and Nurse Carey will be leading a staff meeting regarding making "take a break" boxes for students who may need a break in the room. Following the meeting Site Base reps will meet from 3:15-3:45 to create a vision and mission statement. Then we will vote on the vision and mission statements at the December site-base meeting.

*Dec. 11th - Shark Tank Presentations

*Dec. 18th - Site-Base

*Following Thanksgiving break on 12/5, Earp will begin meeting with the selected 4th and 5th grade students who are on the advisory council.

- Other

4. Adjournment 3:23 pm