

Poplin Elementary School

NC Star Site-Base Minutes

21 October 2020

Members Present: Kate Earp (Principal), Amy Weddine (ISS), Beth Medlin (Media), Tammy Reynolds (EC), Wendy Loken (1st), Erin Moore (TA), Jessica Mastrovito (2nd), Josh Roskoskey (3rd), Jennifer Glahn (Counselor), Cristy Butters (K), Kristen Carey (Related Arts), Meredith Hagerty (5th), Randal Watts (Assistant Principal), Shelley Holland (4th).

1. Call to order by Mrs. Holland 2:30.
2. Old business:
 - a) Review and Approval of September 2020 Minutes - meeting minutes approved
Kate has the vision and mission to give to Grade Level Chairs, what do we need to change? Send amendments to Kate.
 - b) Review/Update on Grade Level Parent Discussion Items/Concerns
Already covered

New Business

a) NC Star Needs Assessment

October 2020 folder in Google docs will be created. Some folders are easily accessible and some aren't. All documents are stored in the folder according to the indicator. The only thing we need to do is the needs assessment. This is where we have a rating based on a rubric. Please be honest with this assessment. (Site base group completed 20mins assessment activity.)

b) Calendar Development

School site based teams have been asked to develop the school calendars for 2021/2022. Should the 2021/2022 Calendar be based on hours 1025 hours or a minimum of 185 student days? Staff chose hours.

Rank the priorities:

1. Two weeks for winter break (Dec 2021)
2. Multiple work days at the beginning of the year for teachers
3. One week for Spring Break
4. Ending the first semester prior to winter break

5. Work Day after grading period
6. Early release days 3-4 days
7. Work Day prior to Thanksgiving
8. February Work Day
9. Yom Kippur Work Day
10. Columbus Day Work Day
11. Multiple work days at the end of the first semester
12. Multiple work days at the end the year for close out

c) Vision, Mission and Values

Need to bring changes and amendments before Site Based Meeting on November 18th.

d) Curriculum Night

Curriculum night to take place on November 10th from 6pm-7pm on a live link. In google docs we could create a table with each teacher's name and a live link to the videos. Send out a video ahead of time. Send a second link with Google Meet Link for Q & A with parents. Teachers need to stay on the link for the whole hour. Medlin to work with Earp to create a document. More information to follow.

e) Feedback from grades:

Kindergarten November 10 - video and each teacher contributing

1st Grade - Send out video and have a Q & A

2nd: Videos about each subject

3rd: Make videos and Q & A

4th: Grade level slideshow or video with expectations and subject coverage

5th: Didn't discuss date.

Specials: Did not discuss

TA's : Did not discuss

f) Grade Level & Parent Discussion Items/Concerns

K: Is the schedule changing and playground reopening? Questions to be answered at Staff meeting tomorrow morning

1st: Is it a fun run or a dance? It's a dance.

2nd: None

Third:None

Fourth: None

Fifth: None

Specials: Shannon is creating a new schedule, sessions will remain 35 minutes to allow for cleaning. Long to disburse her class during Specials time.

TA: None

Glahn: Holiday Tree - Will the parents be able to support this or not? We need to take into consideration the Covid pandemic and the financial landscape of our families and community.

Admin: None

f) Other

Staff Meeting starts at 8:00am. Friday is a required work day, you have the option to work from home. Conferences to be done at school.

Adjournment: 3:32pm