

Poplin Elementary School

Site Based Meeting: September 15, 2021

Meeting start: 2:37pm

Roles: Time Keeper: Josh Roskoskey, Note Taker: Krissy Carey, Meeting Leader: Jess Mastrovito

Minutes need to be posted on the school website.

No Old Business

NCStar Questions: Defined roles. Suzanne Wilson will communicate to faculty of any updates for NCStar.

Sub Folders: All teachers need to have a sub folder available for any unexpected absences. Please keep a folder available for substitute teachers. This must include a basic daily plan, a schedule, class lists, names of teacher assistants for each grade level. To include a brief overview of each of Sect 504 or IEP plans for students with differing instructional needs. Perhaps keep your sub folder in the clear plastic folder by the door.

Media Advisory Committee: Team members are: Earp, Roskoskey, Kaupp, Carey, Wilson, Aversa, and Medlin.

Late work policy with Quarantine: If a child is positive, that child is out for 14 days. A Canvas program will be offered. If they are too ill to complete school work, please see Admin for further advice. If a child has COVID symptoms they will be isolated for 10 days and they will have a Canvas program. Rapid tests are accepted, however home tests are not. If a child has a runny nose at home, it is the parent's responsibility to contact the school nurse. If they are not contacted, no work will be available. If the child has Covid symptoms a Covid test is required to return or they can return after 10 days. If the parents' choose to quarantine for the full 14 days, a medical note is needed from a Dr. for the absences to be excused. These students will not receive virtual learning. Contact tracing is now the responsibility of the Health Department. A flow chart outlining the options available would be helpful. Kate will follow up with Nurse Megan. Any questions or queries relating to the new Covid protocols and policies, please see the Admin team.

Conferences: Please remind your teams that conferences are required before report cards. Virtual conferences are the preferred option. Conference period- October 22-November 5.

Safety Videos and PDP's: To be completed by September 30th 2021, Self assessment and PDP's are due September 30th.

Grade Level and Parent Discussion Items/Concerns:

1)Kindergarten: Can we review recess zones by the big playground and look at making it accessible to the Kindergarten children. We need to check the age restrictions for this equipment to ensure it is age appropriate and safe.

2)Can we look at changing the dismissal times for K-5. Please also ensure K-1 students who are van riders are being supervised until Lucarelli and Moore arrive. Administration to discuss and implement a plan. This will be communicated in the Patriot Proclamation.

1st Grade: Nothing

2nd Grade: Nothing

3rd Grade: Nothing

4th Grade: There is a concern about after school commitments and the amount of meetings that are taking place. This issue was discussed. Any solutions, ideas or options, please email them to Ms. Earp. For example: combining NCStar Indicator and Staff meeting.

5th Grade: Nothing

EC: Nothing

Related Arts: Nothing

TA's: Nothing

Other: AIG: Can there be a rotation for coverage of the double run duty for the buses?

Glahn: Nothing

Medlin: Nothing

Other: No other business

Adjournment: 3:55pm

