



PORTER RIDGE HIGH SCHOOL
SITE-BASED Management Team Meeting

12/8/2020 TIME: 3:20 | LOCATION: VIRTUAL

AGENDA

What	Who	How Long
New Members	Newnam	5
Tutoring	Newnam	10
Canvas Page Consistency	All	15
Lesson Learned-Virtual Learning	All	15
NC Starr	Newnam	5
Thank You!	Next Meeting- 1/12/2021	

SBMT Representatives

Position	Representative	Contact Information
English Department Representative	Brooke Stegall (present)	brooke.stegall@ucps.k12.nc.us
Math Department Representative	Colleen Johnson (present)	colleen.johnson@ucps.k12.nc.us
Science Department Representative	Nicholas Gaetano (present)	nicholas.gaetano@ucps.k12.nc.us
Social Studies Department Representative	Kelly Crowell (present)	kelly.crowell@ucps.k12.nc.us
CTE Department Representative	Ana Hasty (present)	christiana.hasty@ucps.k12.nc.us
Other Special Area Representative	Maria Koonce (present)	maria.koonce@ucps.k12.nc.us
Student Support Services Representative	Cassidy Lippert (present)	
Classified Employees Representative	Nina Murray (absent) Maureen Longacre (present)	ailene.murray@ucps.k12.nc.us
Parent Representatives	Kathy Jones (absent)	keyfurz22@gmail.com

	Angie Cillian Quinn (present)	ajhquinn2001@gmail.com
Student Representatives	Olivia Jordan (present)	1616894@student.ucps.k12.nc.us
	Rachel Kivlan (absent)	1616814@student.ucps.k12.nc.us
	Caroline Kramb (present)	1637140@student.ucps.k12.nc.us
	Elizabeth Helms (present)	12126545@student.ucps.k12.nc.us
	Nicholas Kobe (present)	12071971@student.ucps.k12.nc.us
Assistant Principal	Michelle Newnam (present)	michelle.newnam@ucps.k12.nc.us
Principal	Dr. Kim Fisenne (present)	kim.fisenne@ucps.k12.nc.us

Meeting Minutes:

- **New Members:** Parent- Angie Quinn; Junior class representatives- Elizabeth Helms & Nicholas Kobe...Dr. Newnam introduced the new representatives.
- **Tutoring-** Dr. Newnam went over the progress of the tutoring program (high school students helping 3/4th graders). Davison went into more detail. She mentioned that high school students have been peer tutors for high school teachers and should be used for tutoring (not assistant). Davison suggested that the peer tutors get more knowledge in the courses to help other students outside of school as well. Students might be able to move into different classes to help students as well. Could be an honor's level course since planning is involved. Olivia said that offering an honor's level credit would attract more students to the program. Caroline agreed. Screening process and understanding the commitment would help. Gaetano wondered if there would be some way to motivate the struggling students, as he wasn't sure if they would participate. Fisenne asked for volunteers (students and teachers) to test the program out. Caroline thought that the hardest part would be attracting honor's students because they have other honor's and AP courses. Koonce suggested a student encourage students in the media center to be on task. Olivia suggested asking honor's clubs to volunteers and for high performing students. Ms. Longacre agreed with Ms. Koonce about helping in the media center.
- **Canvas Page Consistency** Dr. Newnam has had feedback from parents and students about Canvas pages and communication. She wants to have feedback from the SITE based students as to what they like. Olivia said she likes Ruggiero's Canvas page set up: CW, HW, linked to calendar, set to open when ready, weekly announcement for organization. Kobe said it's confusing to have Canvas grades not synched with Powerschool. Koonce said she polled her class and the students said that her students do not read the daily announcements. She said she would like to see what others do. Gaetano shared his Canvas page and discussed his organization. Fisenne will push for having 1st semester end at Winter break. She encouraged the students to

- **Lesson Learned in Virtual Learning** Fisenne suggested that teachers go over Canvas navigation daily. Students need the continuity. Olivia mentioned that she enjoyed Boyles class this semester in his way of reaching all his kids. Kobe felt that the teachers are being empathetic to their students' needs. Caroline said that she appreciates Yearick's positivity and that it makes her feel refreshed after class. Elizabeth mentioned that she appreciates her teachers asking if she's ok and staying involved. Ms. Quinn said she's getting lots of communication from Yearick and Ortiz and appreciates all their work. She suggested that teachers report when they see something out of the ordinary for student behavior. Gaetano would like students to advocate more for themselves. Fisenne followed up by saying it might be helpful to have students check their emails every day.
- **NC Starr** Dr. Newnam asked if everyone on the SITE Based committee received the agenda. We will postpone this until January's meeting.
- Fisenne asked the students what their feelings are about having finals before Winter Break. Olivia said she's 100% for having exams before break. Kobe said that his "best Christmas gift is to have no school work for two weeks." Caroline agreed that it's nice having everything be done early. She said it will be nice to have things completed before June, including the AP courses. Elizabeth said she is looking forward to having the mental break as well.