



PORTER RIDGE HIGH SCHOOL
SITE-BASED Management Team Meeting

2/2/2021 Time: 3:20 | Location: Virtual

AGENDA

What	Who	How Long
Approval of 12/2020 Minutes		2
Film Club Proposal	Jacon Wright	10
Make-a-Wish Club Proposal	Shana Tran & Nadeen	10
Tutoring	Madeline Kesner	5
NC Starr Review	Newnam/Fisenn	10
Thank You!	Next Meeting-	

SBMT Representatives

Position	Representative	Contact Information
English Department Representative	Brooke Stegall (present)	brooke.stegall@ucps.k12.nc.us
Math Department Representative	Colleen Johnson (present)	colleen.johnson@ucps.k12.nc.us
Science Department Representative	Nicholas Gaetano (present)	nicholas.gaetano@ucps.k12.nc.us
Social Studies Department Representative	Kelly Crowell (present)	kelly.crowell@ucps.k12.nc.us
CTE Department Representative	Ana Hasty (present)	christiana.hasty@ucps.k12.nc.us
Other Special Area Representative	Maria Koonce (present)	maria.koonce@ucps.k12.nc.us
Student Support Services Representative	Cassidy Lippert	
Classified Employees Representative	Nina Murray (present)	ailene.murray@ucps.k12.nc.us
Parent Representatives	Kathy Jones (present)	keyfurz22@gmail.com
	Angie Cillian Quinn	ajhquinn2001@gmail.com
Student Representatives	Olivia Jordan (present)	1616894@student.ucps.k12.nc.us

	Rachel Kivlan	1616814@student.ucps.k12.nc.us
	Caroline Kramb (present)	1637140@student.ucps.k12.nc.us
	Elizabeth Helms (present)	12126545@student.ucps.k12.nc.us
	Nicholas Kobe	12071971@student.ucps.k12.nc.us
Assistant Principal	Michelle Newnam (present)	michelle.newnam@ucps.k12.nc.us
Principal	Dr. Kim Fisenne (present)	kim.fisenne@ucps.k12.nc.us

Meeting Minutes:

- Approval of December minutes: Mrs. Jones motioned to approve the minutes. Koonce 2nd the motion. All were in favor of the approval of the minutes.
- Film Club Proposal: Dr. Newnam mentioned that this might need to be postponed.
- Make-a-Wish Club Proposal: Cognetti as the sponsor. Shana Tran and Rimaas Salameh are proposing the club for community involvement and building relationships. Tran mentioned that it matches with our school mission statement. They said there was a “decent amount of interest”. They hope to raise revenue for Make-a-Wish participants. O. Jordan asked how this would be different from a fundraiser or service project. Tran said that PRHS would be working with other schools to support the local chapter of Make-A-Wish. Fisenne asked if there was a “wish” they are already interested in. Tran said that Make-A-Wish has a program set up so PRHS would follow those. There is a student lead Make-A-Wish program. Fisenne asked if this would be open to all clubs at PRHS. Tran said that it would be open to it. Stegall motioned to nominate and Fisenne second it. Crowell third. All voted to approve the new club.
- Tutoring- Current collaboration with PRES. (Extend Collaboration to other elementary schools in our cluster). Start in school tutoring for PRHS students. Beta Club. Student: Madeline Kesner mentioned that the students have been very engaged and invested in the program. It lasts 25-30 minute sessions for the 4th graders. Kesner discussed a number system of rating how they did that day (0-3). That way, the students can “see” how well they did that day. Students talk or use the chat. Fisenne mentioned that she would like to grow the program to more involvement in the elementary school and at the high school.
- NC Starr Review
 - PLC’s to create new teacher made final exams and common assessments for 2021-2022
 - Teachers visit other teachers' rooms. (keep it on NC Starr for right now)
 - Initiatives and communication: Johnson mentioned that PRHS seems to be doing a good job.
- Fisenne: There is talk about a board meeting tonight about:
 - Students with IEP/504 to be allowed to attend 4 days a week. PRHS would have too many students to accommodate this option. 190 students with IEP plans.
 - Discussions about grading practices guidelines:
 - Teachers should not record a grade of zero until after the assignment date is past a due date.
 - Grades cannot be used for a punitive measure for behavior.

- Students will be provided the opportunity to make up work for absences and late work.
 - Students will not be penalized for 4 days late.
 - No student can make lower than a 50% for the first six weeks.
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- Stegall brought up that Canvas puts in a zero for missing assignments. Gaetano mentioned that it's helpful to have the zeros in so that the grade is affected immediately and not at the end.
 - Motion to adjourn the meeting.