

**Sandy Ridge Elementary School  
School Improvement Team Agenda 1/30/19**

<b>SIT Members</b>			
Kindergarten	Michelle Plaien	EC	Amy Smith
1 <sup>st</sup> Grade	Laura DeBarr	Teacher Assistant	Denise Kisko
2 <sup>nd</sup> Grade	Lauren Caddell	Parent - K	Kay Cole
3 <sup>rd</sup> Grade	Nancy Chorney	Parent - 1st	Chudney Drew
4 <sup>th</sup> Grade	Karen Harris	Parent - 2nd	Jean So
5 <sup>th</sup> Grade	Jackie Humphries	Parent - 3rd	Erin Gorrie
Administration	Emily Kraftson Tricia Yetter	Parent - 4th	Ancel Crisol
Special Area	Donna Ko	Parent - 5th	Lisa Rankin
AIG	Lori Gowdy		

**Ground Rules/Norms:**

- Start and end on time
- No sidebar conversations
- Only items on the agenda will be discussed
- Conversations must be professional and constructive with a problem solving approach
- All members must participate in discussions and hold each other accountable

<b>Topic</b>	<b>Process</b>	<b>Presenter</b>	<b>Time</b>	<b>Minutes (Required Actions &amp; Deadlines)</b>
Duty Free Lunch Updates	Discussion	Kraftson	5 minutes	PTA is coordinating monthly duty free lunch for grade levels. So far it is working well and it aligns with our partnership mission.
School Safety Updates	Discussion	Kraftson	10 minutes	School Safety Plan-Students will attend a UCPS required assembly led by Principal Kraftson and Officer Nolan in the coming weeks to discuss school safety. Recent upgrades

				include our video buzzer at our entrance and camera at sign in. Discussed the importance of visible badges for UCPS employees entering school as well as visitor stickers.
SIT Parent Rep additional items (if any)	Discussion	Parent reps	5 minutes	Next meeting will be February 27th, 2019 at 2:20.