

SARDIS ELEMENTARY SCHOOL

Site Base Meeting

Date: 1/30/2018

SIT Members Present:

Kindergarten- Nicole Skeen	Principal- Theresa Benson
1st Grade- Charlise Huntley	Assistant Principal- Kevin Beals (absent)
2nd Grade- Dee Cochran	Parent Representative- Connie Carroll (absent)
3rd Grade/ SIT Chair- Josephine Maness	Instructional Coach- Natalie Brucia
4th Grade- Lori Stalcup	Interventionist- Amy Valvo
5th Grade- Angela Gaio	Related Arts- Nick Wagner (absent)
EC/PreK Team- Jennifer Cooper	TA- Jennifer Myers (absent)
School Counselor: Cynthia Vanderlip	

Agenda:

Staff/ Grade Level	Agenda Items	Notes During Meeting:
Admin.	AdvancED diagnostic survey	Mrs. Benson took us through the rating scale for the school that she completed. The leadership team gave input and feedback in regards to how to support ratings in the survey.
Pre-K	No concerns at this time.	
K	No concerns at this time.	
1st	No concerns at this time.	
2nd	No concerns at this time.	

3rd	<p>When is riso coming?</p> <p>Reflector poles at the entrance-can we get some?</p> <p>-When will we be receiving Gravity Goldberg feedback?</p>	<ul style="list-style-type: none"> - We are not sure about when the risograph will be coming. Mrs. Benson will get an update from the Finance Department. - Benson will take care of the reflector poles. - As far as feedback is concerned, there has been no additional remarks from Gravity. Benson will contact Gravity and request pluses and deltas, as well as her overall feeling, for our school.
4th	<p>-Cafeteria line is slow moving</p> <p>-Turkey Trot seemed to be way too long</p> <p>-Assistants being seen doing a lot of clerical work for lower grades. If they have time in the schedule to allow clerical work, is there any way upper grades can get their help as well.</p> <p>-Recycle bin- can one be placed in the copier room?</p>	<ul style="list-style-type: none"> - If it continues to stay a problem after a few more days, let Benson know. Mrs. Benson will talk to the cafeteria manager about the menu. - Pluses and Deltas for the Sardis PTO fundraiser will be given to the PTO board. We will also be asking the PTO board about more fundraising opportunities. - Benson will look into seeing how we can assign TAs to help all grade levels with clerical work. She will also have a meeting with TAs to discuss. - Benson will talk to Larry about getting a recycling bin for the copy room.
5th	Figurative Language Day for kids?	<ul style="list-style-type: none"> - Benson will talk to Dr. Austin about taking pictures of staff members for a bulletin board that will grow as more figurative language is found in the building. - February 16th will be the student's day. - Gaio will create a flyer to go home.
Specials:	No concerns at this time.	

Assistants	<p>From Assistants in regards to Epic Grant: Sardis Assistant Teachers believe that Assistant Teachers at Title 1 schools should receive a portion of incentive money made available through the Epic Grant. Assistant Teachers in Title 1 schools teach and tutor, across the curriculum, in small group and one to one settings throughout the academic day.</p> <p>We appreciate the opportunity to have our voices heard.</p> <p>Sincerely, Sardis Assistant Teachers</p>	Benson will send information along to the appropriate people.
Title I:	Parent Involvement Policy	Move to next meeting- there needs to be parent rep.
Additional: Comments	Multiple grade levels: Epic Grant-more information for staff	<ul style="list-style-type: none"> - Benson will share any additional information with the staff (survey will be extended until this Friday, February 2nd) - Benson will check on work orders for TV installations.