

SIT Meeting Agenda and Minutes

Date: March 6, 2019

Sardis Elementary

Title	Name	Title	Name
Principal	Kevin Beals	Kindergarten Rep	Rebecca Rogers
Assistant Principal	Kelly Marks	1st Grade Rep	Lee Hutchinson
Counselor	Breanne Villas (absent)	2nd Grade Rep	Dee Cochran
MTSS Coordinator	Cynthia Efird (absent)	3rd Grade Rep/ Chair	Lori Stalcup
Instructional Coach	Natalie Brucia	4th Grade Rep	Lee Noles
Related Arts/ Recorder	Blair Austin	5th Grade Rep	Erica Koch
EC	Jennifer Cooper	Instructional Assistant	Jen Myers
Support Staff		PTO	Jennifer Taylor (absent)

Agenda:

Staff/Grade Level	Agenda Items	Notes
Administration	Expectations for Site-based Team PEOG, mClass, NC Check-in, MTSS Data	<p>The group reviewed the purpose of the Site-based Team. The Site-based team is to address genuine concerns of all team members relative to the site-team decision making process. Team members should bring important grade level concerns and engage in conversation to problem-solve possible resolutions.</p> <p>Assessment data is gathered throughout the year to enable teachers to look at how their students are progressing. Recent assessments include: Pre-End-of-Grade (PEOG) tests, mClass, NC Check-in, and Multi-Tiered Support System (MTSS) data. Data across the board from these assessment looks positive.</p> <p>PEOG - Data reflects instruction from $\frac{2}{3}$ of the year. 60-75% indicates we are in good shape. In reading, all grade levels fell within this range. In math, results were similar. This is a rough indicator that students are making progress. It is also a tool to use for identifying areas that need strengthening.</p>

	<p>Beautification Committee</p> <p>New Tutors</p>	<p>NC Check-ins - The data from this assessment was delayed after the administration of the second NC Check-in due to technical glitches. Data shows that significant increases in performance from the first administration of the NC Check-in to the second administration the NC Check-in.</p> <p>mClass data shows our school is in line with other schools in the district. We want to continue to see growth in this area. We want to continue to make strides and increased growth.</p> <p>The Beautification will meet on March 14. This committee will consider ways to beautify the campus common areas.</p> <p>Andi Matysek and Pam Baucom have been hired as tutors for students needing assistance. In addition, a summer reading camp will be held on our campus. The camp would run July 8-25.</p>
1st grade/TA's	Potholes on Campus	A work order has been put in by administration to address potholes in the drives and parking lots around campus.
Pre Kindergarten	Playground Drainage Issues	Maintenance is aware of the situation and has suggested that it might be addressed during Spring Break.

Next Time: Revisit School Improvement Plan thoroughly and discuss any areas of concern.

Next Meeting: April 10