

Sardis Elementary School

Site-Base Meeting 9/4/14

Members Present:

Sherray Barnhouse, Kindergarten
Kim Wallace, First Grade
Nicole Skeen, Second Grade
Lori Stalcup, Third Grade
Allison Siler, Fourth Grade
Cheryl McBride, Fifth Grade
Kelly Marks, Curriculum Specialist

Tiffany Nelson, ESL
Blair Austin, Media Specialist
Natalie Patterson, EC
Sandra Mullis, TA
Cyndi Vanderlip, Counselor
Kelley Zorn, Assistant Principal
Theresa Benson, Principal

Agenda:

- **Introductions**
- **Establishing Norms**
 - Meet for approximately one hour
 - Third Thursday of the Month
 - Get a substitute if you are going to be absent
 - We would like more parents to attend meetings and would like all members to bring innovative ideas to the table.
- **Testing Data**
 - Annual Measurable Outcomes (AMOs) Sardis made growth last year. Grade level proficiency (3, 4, 5) 67.1%. The previous year was approx. 43%. As we complete our school improvement plan, we will set goals for our school based on these results and looking at subgroups that need the most support. What do we all need to do to bring the scores up? Scores will be broken down in groups, in grade levels to further analyze the data, breaking it into standards to find strengths and weaknesses. Each month, Site-Base members will report on what each grade level is doing to reach our goal(s).
- **New School Improvement Plan**
 - This needs to be online by October 1st. We will need to meet on the 3rd Thursday in September to work on the SIP. Change suggestions will be made through email and/or comments on GoogleDocs with passive response system.
 - Safe Schools Plan-Mrs. Benson will send, information in red must be customized to our school. Make suggestions for any changes needed.
 - Comprehensive Needs Assessment-Look at and make suggestions for changes.

- **Comprehensive Facilities Study/Plan (CFS/CFP)** - Study was done to determine cost to run our building, developed Comprehensive Facility Plan, things that have been done or are needed to be done to improve Sardis. E.g. expand Media Center, seating capacity of Cafeteria. Need to take this information and take away things we no longer need (already been completed) or new needs which have arisen. Due in January. Plan will be uploaded so we can have discussions with our grade levels. Sooner we complete the plan, the more time we will have to check and double check that we have included all the necessary information.
- **Problem Solving**
Beginning of the year lunch adjustments - Kindergarten teachers are concerned about the distance that their tables are away from the trash cans. Mrs. Zorn is looking in to ways she can assist. Administration has observed that Kindergarten lunch has gone well so far and has committed to continue support. Mrs. Benson suggested sending TAs into the cafeteria during the first 15 minutes of First Grade math to assist.
- **New phones** - These will not ring into other classrooms. In order to dial room to room, dial 88, then room #, and it will come up over the intercom. Pull-out teachers can use this to call for students who do not show up on time.

Comments from Administration Administrators have observed students being quiet in the halls, smiling and working hard in the classrooms. Teachers are using high level questioning. We will celebrate our scores at the next Faculty meeting.

Next meeting: September 18, 2014