

SIT Meeting Minutes
3/9/15

Spencer	Lyash	Lightner
McGinniss	Painter	Contafio
Dunn	Guzman	Klutz
Di Hasty	Kozma	Hart
Painter		

Parent Concerns- None at this time

Teacher Concerns

Grades need to be entered on line in Powerschool to be “stored” for 24 hours before they are due to administration to be reviewed. All teachers on a grade level must have grades entered before the grades can be stored. Changes can be made once admin looks at the grades. Waiting until the Friday before report cards to do this doesn’t give enough time for possible changes and for the grades to be looked at. That is why the date for having them entered is backed up by a day or two. Grade level representatives will report this information back to their teams.

The date for names to be turned in to the office for Honor Roll names is moved to March 17th. This will be easier for teachers to actually have the printed copy of the report cards to access the names quickly from there instead of on the computer (grades 3-5).

Schedule of club fundraisers, PTA family events, school fund raiser (chocolate sale), and canned food drives have seemed to be more frequent this year. We discussed that many fundraisers are scheduled a year in advance, for example , Jump Rope for Heart by Mr. Roy is always in Feb. as well as our school chocolate sale. PTA has monthly events, and one fund raiser that began this year was Invest A Kid. PTA’s fundraiser is always in October. This was noted as being a successful fund raiser.

It was discussed that sometimes the clubs we have after school occasionally have asked for donations for various items. We will limit each club to have only one fund raiser or donation drive per season. We can also look at the master calendar to schedule the events farther apart. It was also suggested for Mr. Spencer and or the PTA to communicate through social media the activities in advance so that families will know what attend or send in to the school. Mr. Spencer noted that fundraisers are posted on the Shiloh calendar on our website. Parents are also notified through Twitter and Facebook of fundraisers and PTA events.

Blast days- Teachers wanted to know can jeans be worn on tutoring days? Spencer said no, there are many opportunities he gives for free jeans day such as two hour delays.

Specials rotation schedule for two hour delays- It was suggested that a schedule be made for specials to be held at alternative times for different grade levels when there is a two hour delay due to weather. Recently, first grade and kindergarten students were missing specials, and the teachers were missing their planning time. The schedule presented by Mr. Spencer was approved. Teachers will follow this schedule when there is a two hour delay.

Mr. Spencer will also make sure that staff understands the importance of being flexible with EC/ESL teachers as they work to pull their students for their designated times during a delay day.

Car Rider Numbers/Name Cards- It was approved for next year to have laminated cards with student names for car rider pick up. The cards will be laminated and given to families of students who use our car rider line. The students will have numbers 1-6 to wait for their car. Mrs. Hasty or Mrs. Perrone, or whomever is our "Name Caller" will contact Mr. Spencer or Mrs. Aldredge for license checks as needed. We will also speak to car rider students regarding safety measures, such as having a code word to tell the adult at their station - "I do not know this person... or I am not supposed to go with this person".

Our next meeting will be held on June 1st at 2:30.