Site Base Meeting

 March 26, 2014

Present: Kristin Hinds (Special Area), Jane Lucas(4th Grade), Carolyn Lepore (Support Staff), Jennifer Sain (Kindergarten), Beth Diggs (Parent Rep.), Harvey Bagshaw (5th Grade), Karen Hodges (3rd Grade), Carolyn Nichols (Support Staff), Wendy Wortha (1st Grade), Janet Kamenick (Parent Rep.), Laura Gaddy (Principal), Cinda Gatrell (Teacher Asst.), Sarah McMackin (2nd Grade), Donna Joye (Parent Rep.)

Absent: None

1. We will need two parents to fill spots on the Site Base team next year. Mrs. Gaddy will send out invitations to and parents will vote at the May General PTO meeting.
2. Career Day: Ms. Nichols has organized Career Day every year since Stallings opened. She would like to know if we want to continue Career Day or if we should let it rest. Some feedback has been shared in the past months regarding younger grades and their inability to understand some of the careers presented (i.e. too high level for younger grades). It was proposed that the younger grades could focus more on service industry speakers (firemen, policemen, etc.) and the older grades could have a bit more of a selection according to something that they are interested in (i.e. choices). The team would like to take some of the work off of Mrs. Nichols’ plate. So, it was decided that we should try to find some larger community groups/businesses, and perhaps some local personalities (i.e. radio performers, news anchors, etc.) during the summer months. Mrs. Nichols feels that whatever the school wants, she will do! We will also consider forming a committee since we are looking at expanding the current event.
3. Fundraising: It seems that every spring there are several fundraisers and spring pictures all happening at the same time. This can be a large expense for parents and families. We are considering trying to spread out the various fundraisers throughout the year, but many of them are dictated by the organization that sponsors them. We will work to try to spread these out next year.
4. Science Night: Feedback from parents and the community has been overwhelmingly positive! Many parents have commented that it was nice to see our faculty members so excited, and this positively impacted the students and the event. The faculty feels that it was awesome to have a clean-up crew! We also enjoyed seeing the parent/child interaction during the activities. A google doc will go out for faculty feedback in the coming days to help make the event even better next school year.
5. Due to the number of classes (especially in grades 3-5) using “bubble sheet” tests in the classrooms there is a question as to whether or not we need a machine to help with grading and data. Mrs. Gaddy investigated and they range in price from $2200-$3000, with the more expensive one having lots of cool features. It seems that this would be justified even if just fourth and fifth grades used it for their benchmarks and other assessments. We all vote yes!

1. Redistricting: We will have two April dates where new families can tour the school. We will also host “new family” nights in both May (for redistricted students) and August (for summer enrollees). Mrs. Gaddy reminded staff that anyone holding auditions or tryouts for ANYTHING must make sure that any incoming new students are included.
2. BOGO Book Fair: We cannot do this the last week of school due to testing. The team decided to hold the event during the week of 5/19-5/23.
3. Administration would like to create a school “Leadership Team” comprised of staff members from various areas to help with things like scheduling, interviews, and other decision making processes in the school. This was approved. We will look for volunteers for the team at the end of the school year.
4. 3-5 Field Day: Due to the end of the year testing schedule, the date is definitely April 11. There is no rain date, so this will happen rain or shine. Time TBD.
5. Testing Schedule: This has been finalized, and Ms. Combs has sent it out to the staff. Ms. Combs will also provide teachers with the information so it can be posted on teacher class websites. Test training for staff members will be on Wednesday, May 21, location TBD. Mrs. Gaddy is going to publicize the dates to parents to help avoid student absences (since testing is so close to the end of the school year).
6. Revision of Mission and Vision Statement: Thanks for all of the feedback that has been shared regarding our Vision and Mission statements. Mrs. Gaddy will send out a Google doc to all team members for final feedback from staff and parents. She would also like to create a “Motto” based on our letters STES. We will look at feedback and finalize at our next meeting.

1. Field trip Policy: After the last meeting, Mrs. Gaddy sent out a Google doc to gather feedback on this policy. We got lots of feedback on this! We are still tweaking the wording. Also, some other guidelines have come from the county regarding students with medical needs and food allergies. Mrs. Gaddy will create another Google doc for the last round of feedback so we can approve the final policy at our April meeting.

Meeting dismissed at 4:05 PM.

 Next meeting: April 30, 2014 at 3:00 pm.