

## Unionville Site Base Meeting – January 28, 2016

1. Budget items must be brought before 3 groups: Site Base, PTO Board and Staff.

Dr. VonCannon discussed items already being handled through school funds such as soccer goals and volleyball nets, the improvements to the wall on the left side of sidewalk heading from the main building to the gym, classroom libraries (Fun Run funds), and possible improvements to the gym / adding storage area.

It was recommended to pull old books from the Literacy Lab (or incomplete 6 packs) and place them into classroom libraries. There are also boxes of books that can be placed into classroom libraries.

2. Site Base Members reviewed the Capital Funds items listed by teams at the last staff meeting and prioritized them. These items will be shared with UCPS as high priority:

- Bandwidth of infrastructure
- Sidewalk extension / safety concerns
- Heat / Air system
- Speaker System
- English Classroom Libraries for all SPLASH classes

3. Dr. VonCannon asked all Site Base members to share this with grade level teams: If her or Mr. Swackhamer's office doors are closed, please do not knock on the door. Privacy is needed when the doors are closed. Also, teachers must do attendance each morning by 8:30. Mrs. Rushing has to send in a daily report by 8:45 each day.
4. Mats are needed in the boys' bathroom by the cafeteria.
5. CSPAM Schedule: The wheel vs. a fixed schedule was discussed. Team members were asked to get input from their grade level for next year. Schedules for days with a 2 hr. delay is another topic to discuss. An abbreviated schedule was one suggestion (for all grade levels to have a short CSPAM class when there is a delay).
6. The Master Schedule was discussed for next year– especially the need to look at EC services and numbers of pull-out students / ensuring EC students are pulled out at best times possible.
7. Mid-year reading assessments need to be entered on the Google Doc (school spreadsheet) by February 26<sup>th</sup>. (TRC for K-3 and F&P level for 4-5)
8. Math data – K-2 will enter DPI mid-year assessment student responses by Feb. 29<sup>th</sup> on the Google Form from Deb Jameyson. (W. Griffin will share link mid-February) and 3-5

students will take the mid-year math assessment through School Net in March. This data will be our “mid-year” math data.

9. Intervention Team meetings are occurring 2-3 mornings a week, and 504 and IEP meetings occur in the afternoons. Due to this, it is difficult to change meeting times.
10. Reminder – There is a need for consistency in the cafeteria for student behavior when the music is on. During car rider dismissal, there is a need for consistency also. EVERY day, students need to come into the cafeteria and sit quietly / without talking and NOT take anything out of bookbag until numbers are called.