

Site-Based Team Minutes

May 24, 2018

2:30 p.m.

In Attendance: Kristi Williford, Tina McRorie, Cynthia Earley, Stephanie Dill, Tracy Vassil, Brenda Reavis, Ashley Erb, Staci Donaldson, Cathy Reese, Andrea Hayes.

- 1) **Call to Order:** Cathy Reese and Kristi Williford
- 2) **PBIS Behavior Matrix:** The PBIS Behavior Matrix was reviewed and discussed, and numerous changes were made that will be reflected on the matrix for the 2018-2019 school year.
- 3) **SOAR Cards:** A check-off box at the bottom of the SOAR Card listing the days (M, T, W, Th, F) will state: "See agenda for note" as a method of communication between the teacher and parent. Mrs. Williford will look into the possibility of teachers using Class Dojo or other digital application to track behavior.
- 4) **Community Service Projects:** The team will need to plan Community Service Projects for the 2018-2019 school year at the first Site-Based meeting in the fall so that there aren't an overwhelming number of projects. Suggestions to consider include projects that involve kids doing something for other kids. Perhaps we could categorize projects into global, local, and flexible for natural disaster assistance. It was suggested that each grade level could consider having their own project. A calendar/schedule will need to be created and sent home that shows Community Service Projects and Fundraisers for the school year.
- 5) **Site-Based Goals/School Improvement Plan:** The School Improvement Plan will be updated in the fall after scores/data are available to guide the discussion and revisions.
- 6) **Site-Based Team Members for 2018-2019:** Team members who will be serving their second year are Stephanie Dill, Tracy Vassil, and Cathy Reese (Site-Based Chair).
- 7) **Next Meeting:** To be determined after new Site-Based Team members have been elected in the fall.