



WESTERN UNION ELEMENTARY SCHOOL

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Kristi Williford
Principal

Kate Anderson
Assistant Principal

Site-Based Team Minutes
October 26, 2017
2:30 p.m.

In Attendance: Kristi Williford, Kate Anderson, Tina McRorie, Natalie Kabel, Stephanie Dill, Tracy Vassil, Miriam LaVeck, Ashley Erb, Sarah Fazzino, Cathy Reese, Andrea Hayes, Christin Schulze.

- 1) **Call to Order:** Cathy Reese
- 2) **Canned Food Clarification** - Spirit Week next week. Canned Food drive will be donating to multiple charities. Each student will bring an item if they want to wear the clothing theme that day.
- 3) **Boosterthon change-** The team huddles will be held during the first 10 minutes of recess time. Location needs to be finalized. Rain plan is half of the gym for the huddle.
 - a. Pep-Rally/Launch - Monday, Nov. 13th
 - b. Fun Run Date - Tuesday, Nov. 21st
 - i. 8:00am (K/1st), 9:15am (2nd/3rd), 10:30 (4th/5th)
- 4) **Raz-Kids/Reading A to Z license** - To renew 28 licenses, the cost for Reading A to Z would be \$2,642 (for 1 year) and Raz-Kids is \$2,627 - Total for both is \$5,269. You don't have to buy them both.
 - a. K-2 & DLI requesting both.
 - b. 3-5 requesting only Reading A to Z as Myon supplements the Raz-Kids for the older kids.
 - c. A new quote will be requested from the company.
- 5) **Duty-Free Lunch** - Currently staff get 2 days with a duty-free lunch (where TAs/Specials are covering right now.)
 - a. Survey will be created to grade level teachers; Keeping 2 days, 1 day, or 0 days. Would they rather them be helping in the classrooms/small group, or more clerical work.
 - i. Results will be sent out to the committee.
 - b. Clerical Needs were also discussed.
- 6) **PBIS Celebration Update** - SOAR celebrations are up and running. Continued progress will be monitored on this positive intervention. Other incentives were discussed.
 - a. Field Trip behavior requirement has already been approved and sent by administration to representatives.

- 7) **Perfect Attendance Poster Clarification** - You color in a letter each time your class has everyone present. Once it's filed in "Perfect Attendance", then you color in one star and erase the letters. Classes will go ahead and decide their rewards, such as 10 min. extra recess.
- 8) **Next Meeting:** Thursday, November 30th - 2:30 p.m.