

Site Base Team Meeting-September 14, 2015

Members present: M. Henderson (principal), N. Phelix (asst. principal), S. Lauri (curriculum), E. Johnson (curriculum), M. Norwich (RtI), M. Ottaway (literacy), Y. Saxton (pre-k), A. Gordon(K), A. Adams(1st), S. Montenaro(2nd), B. Snodgrass (3rd), K. Gibson (4th), J. Buttafuoco (5th), J. Newburger (ESL/admin.intern), J. Pollard (EC), D. Helms(related arts/technology), K. Abeyta (asst.), J. Fenyvas (guidance), J. Hernandez (parent), S. Easter (parent)

I. Administration

a. Introductions

- i. Mix of experienced and new to site base: bringing ideas

b. Purpose

- i. To help facilitate and guide school based decisions
- ii. Ground rules: be open to new ideas, no sidebars, topic is relevant to those present and/or decisions being made, consensus from grade level before bringing opinions to the committee, respectful of others
- iii. Administration bring big ideas and draft, then team critiques, adds to, and edits
- iv. Share information with team by the end of same week of the Site Base meeting
 1. Administration/Curriculum are in the classroom more to be better connected in the classrooms and to provide constructive feedback; not meant to be high-pressure; not included in formal observation feedback

c. Selection of chairperson, timekeeper/focus, recorder

- i. Chairperson: Y. Saxton
- ii. Timekeeper/focus: J. Buttafuoco
- iii. Recorder: E. Johnson

d. Open Access Information

- i. Contact information must be provided

e. Proposed meeting times and dates: Oct. 5, Nov. 2, Dec. 7, Feb. 1, Mar. 7, April 11, May 2, June 6, and as needed

f. Family Night

- i. October 1st (first of 3 required); 4:30-7:30pm
- ii. Sign-ups will be out this week
- iii. Thank Ms. Medina for organizing

g. Charities for Jean Fridays

- i. Options: Isabella Santos (pediatric cancer) J. Sakowicz
- ii. September: Hydrocephalus Awareness (S. Slattery-Zoe's Warriors)

- iii. October : Isabella Santos Foundation (J. Sakowicz)
 - 1. One week (Down Syndrome Association)
- iv. November-January: Christmas Bureau
- v. February: Treehouse
- vi. March & April: Relay for Life
 - 1. One week (Catering to Cats and Dogs)
- vii. May: Community Shelter
- viii. Include parents/students: think of ways for them to support as well
- ix. Spread out some events throughout the school year that the kids can participate in special things for donation
- h. School Improvement Plan tweaks for 2015-16
 - i. Very little change
 - ii. New data piece to place into the plan
 - iii. Will be shared to reapprove: due by Sept. 18th if you have any suggestions/edits that need to be made
- i. Year-round calendar discussion
 - i. Regression is a main reason to think about this
 - 1. We've tried multiple ideas to eliminate this regression
 - a. Free books, summer work packets, motivators, programs (Discovery Place), summer reading programs
 - ii. Is a possibility via Superintendent
 - iii. Positives: help to eliminate summer brain drain, Title I funding for intersession remediation, open house, staff morale,
 - iv. Families and staff must agree to move forward
 - 1. If we look toward this: research, benefits, etc.
 - v. Questions:
 - 1. Does it show a difference in the Title I schools that are currently on the year-round schedule
 - 2. how long is the process (information, approval, goes to School Board)
 - vi. Henderson will dig into, and put together information

II. Instructional Staff

III. Parents

- a. New PTO year starting
 - i. Sept. 22nd - meet at the park @ 6:30pm (teachers are welcome)
- b. Dress downs- last Friday of every month (money goes back to behavior bucks, teacher appreciation, Wonderful Wednesday)
- c. New spirit wear will be at Parent Night in October
 - i. Students and teachers can order
- d. Working on funding for students hoodies
- e. Oct. 16th- Bojangles at Hilltop for first PTO night
- f. Working with Pizza Hut in Wingate, Sweet Frog, and Kate's Skating Rink

- g. Behavior Bucks will be a little different this year
 - i. Ask students what they'd like to see at the "store"
 - ii. Send Mrs. Easter an email with ideas

IV. Other