

Site Base Meeting~ March 3rd, 2014

Members present: M. Henderson (principal), N. Phelix (asst. principal), S. Lauri (curriculum), J. Ottaway (math), A. Stinchcomb (curriculum), M. Norwich (RtI/curriculum), E. Johnson (literacy/Relay), J. Maness (literacy) Y. Saxton (pre-k), K. Ennis (K), M. Klomp (1st), S. Montenaro (2nd), C. Hammer (3rd), E. Koch (4th), J. Buttafuoco (5th), D. Helms (related arts), K. Abeyta (asst.), J. Fenyves (guidance), J. Pollard (EC), S. Easter (PTO/parent), N. Blevins (parent)

I. Administration

- a. Welcome and Introductions
- b. Purpose and Ground Rules
 - i. Improve academic achievement
 - ii. Agenda items sent to chair-then distributed at meeting
- c. Selection of chairperson, timekeeper, recorder
 - i. Timekeeper-J. Pollard
 - ii. Recorder-E. Johnson
 - iii. Chairperson-J. Maness
- d. Open access information
 - i. Contact info will be posted: school phone number and school email
- e. Proposed meeting times and dates: Oct.6, Nov. 3, Dec. 1, Jan. 5, Feb. 2, Mar. 2, April 13, May 4, June 1, and as needed
- f. Dress code-shoes
 - i. Adjustment made-snug enough to be safe when in play; no toms (not tennis shoes); rubber soled shoes athletic (tied, velcro, snugly fit)
 - ii. Note in agenda first time if wrong shoes are worn
- g. Grading information

- i. See staff email attachment (parameters and other info)
 - ii. 60 on report card (can put actual grade beside as well)
- h. Family Night
 - i. October 2nd
 - ii. All staff attend
 - iii. HW passes/dinner tickets given to teachers to give at session
 - iv. No HW if attending PTO Night (optional)
 - v. Use general terms not teacher talk when presenting
 - vi. Use technology so parents see what kids used
 - vii. Schedule
 - 1. 4:30-5:00 meet the teacher
 - 2. 5:00-5:45-strategy session
 - 3. 5:45-6:30-dinner
 - 4. 5:45-6:45-community fair
 - 5. 4:30-5:00, 5:45-6:45: book fair
 - viii. Will have interpreters: one room with and one without
- i. Ideas for new construction
 - i. Henderson going to meetings about this in the next few weeks (first meeting this Wednesday)
 - ii. Make sure to put info into the google doc that was shared
 - iii. Talking about getting rid of all trailers, expansion of cafeteria, etc. (modifying old and constructing new)
- j. SIP-2014-16
 - i. Need a solid draft done ASAP
 - ii. Public/internal (includes safety plan)
 - iii. Approved SIP as presented, per committee

II. Instructional Staff

a. Recycling-Buttafuoco

- i. Last year we had student recycling team, collected recycling once a week
- ii. Hammer/Adams-children for team to collect recycling; possibly use other students first thing in the morning
- iii. Will make bins more accessible

b. Trailer Restroom-Buttafuoco

- i. Don't leave doors unlocked; make sure to lock and shut the doors tightly

c. Charities and blue jean Fridays-Pollard

- i. Hydrocephalus (Zoe's Warriors-S. Slattery's daughter)-September
- ii. Ideas: Catering to Cats and Dogs (per A.Perkins), Crisis Assistance Program, UC Homeless Shelter, Relay For Life, Turning Point
- iii. Christmas Bureau-October/November/December
- iv. Turning Point-January
- v. One week of Feb.-Catering to Cats and Dogs
- vi. Rest of February-Heifer International
- vii. March-Relay for Life
- viii. April-Relay for Life
- ix. May- Safe Alliance

III. Parents

a. Wonderful Wednesday-Sept. 10 (sub sandwiches, chips, drinks)

b. First PTO meeting Monday, September 15th at 6:45pm in the media center (electing new officers)

c. Spirit wear for sale

IV. Other

- a. Trailers (Helms)-where to put teachers; will discuss further as time comes