



Cuthbertson High School Site Based Team Meeting-Minutes



Meeting Date: Dec 13th, 2023 @ 330pm Media Center

Topics/discussions:

→ [Nov Minutes](#)

→ Topics for discussion:

- ◆ Approval of 2nd book list: Ms. Boucher emailed the Media Review committee, but has not heard back from all. Ms. Boucher will reach out again tomorrow to those who have not responded so we can order books.
- ◆ Updates on Subcommittees
 - MTSS: EOC review has begun.
 - Pulling students began this week for extra EOC review and will continue through exams.
 - This process will begin earlier next semester.
 - Recovery will begin January 23rd for attendance issues.
 - We can assign EOC review to students doing recovery
 - Family and Community Engagement: Grinch 5k and School-wide toy drive
 - Very successful so far and toys will be split between Levine, Hemby and St. Jude's.
 - School Safety: Fire Drill: Asked about rerouting because of heavy traffic—traffic changes depending on time of drill.
 - Are Safety Binders updated and do all rooms have one?
 - PLCs: Still on track. Each week PLC expectations are sent out in Cav Weekly. Walk throughs will begin with the form.
 - Mid Year PDPs and Mid Year Teacher Survey are due.

Next Meeting: Jan 10th @ 330pm in Media Center