



Parkwood High School

Carole Alley, Principal

Terri Adams, John DeLucia, Eldridge Moore III
3220 Parkwood School Road Monroe, NC 28112
Phone 704.764.2900
Fax 704.764.2907
<http://pwhs.ucps.k12.nc.us>

August 3, 2020

Dear Parents and Guardians,

I hope that this letter finds you and your family to be healthy and happy. I am extremely honored to again serve as the principal of Parkwood High School. For almost six decades, Parkwood High School has proudly served the Parkwood community. Our goal is to continue to build on the rich tradition that makes our community special. As the start of school approaches, it is now time to bring into focus the adventures, challenges, and joys that will come with what is sure to be a very unique school year. So, on behalf of the faculty and staff, I would like to welcome you and your child to the 2020-2021 school year. We welcome you to a truly remarkable school with talented and dedicated students, parents, and staff members. Together we can make this happen.

The first day of school is Monday, August 17. The PWHS High School faculty and staff is excited to extend a special welcome to our incoming freshmen as well as other students that are new to our school.

Over the summer, we have devoted a great deal of time to reflect upon and review many sources of data which give us insight into the 2019-2020 school year and help to provide direction for the 2020-2021 school year at Parkwood High School. As a school we have shown growth and improvement in many areas, however, we will not become complacent. We will strive for continuous improvement in an effort to provide the best possible Parkwood Experience for our students. Our vision remains "To create a safe, nurturing environment that supports the academic success as well as the social, emotional, and physical well-being of all students."

We will need everyone's help to make this happen. We will not be the best school that we can be unless we have all stakeholders (staff, students, parents, and community members) on board with the idea that our purpose is all about preparing students to have the brightest future possible.

In addition to what you may already know, the following information may be useful as you anticipate the year:

Health and Safety Plan: In the coming school year, our school district's health and safety plan will be driven by requirements handed down by the North Carolina Department of Health and Human Services. Highlights of our plan, which is specific to Union County Public Schools and Parkwood High School, include the following:

- Approximately 25% of students will attend school on Monday - Thursday. The student assignments are as follows:

Growing Possibilities...

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- Last Names A-D...Monday;
- Last Names E-K...Tuesday;
- Last Names L-Q...Wednesday;
- Last Names R-Z...Thursday
- Friday: remote learning for all students.

- Please note that Parkwood High School reserves the right to reassign a student to a different day of the week in order to properly balance classes for social distancing purposes. If changes occur, impacted families would be contacted by a Parkwood High School representative.
- Every student and staff member entering the building will be subject to a temperature screening and a set of health-related questions.
- All students and staff members will be required to wear masks while in the school building.
- One-way hallway movement where possible during major student transition times will be utilized.
- Social distancing will be facilitated in all settings including classrooms and the cafeteria.
- Our school counselors will make a concerted effort to proactively monitor the social/emotional health of our students, and they will be as accessible as possible to meet student needs.
- All parent meetings (including 504 and IEP meetings) will occur virtually.
- Only essential visitors will be permitted to enter the school building during the day. These visitors will be subject to a temperature screening and set of health-related questions.
- Parents will not be permitted to drop lunches, homework assignments, and other materials to students during the school day. Drop-offs of eyeglasses and medications will be permitted.

Academic Delivery Plan

Through the emergency remote learning last school year, we learned a lot about remote instruction. We aim to improve upon our delivery model and methods in the coming school year. Some things to expect are as follows:

- To begin the school year, our staff will provide remote learning in a largely on-demand format. This will give our staff the opportunity to focus on the students who are "face to face" in the classroom. The goal of Parkwood is to continue to move toward more live, remote learning as the school year progresses. It is important to keep in mind that our teachers do not have experience with serving students in both a "face to face" environment and a remote environment simultaneously. Mastering the facilitation of this type of academic delivery will take time. We realize that families would prefer live interactive instruction on a daily basis, and that is something that Parkwood High School will continue to strive toward as the year progresses.
- Our staff will provide office hours to connect with students and parents to support the remote learning efforts.

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- All students will have approximately 90 minutes of daily academic content expectations (includes live, on-demand, and homework) for each class on each day.
- PWHS will utilize Canvas and Microsoft Teams as the primary platforms for learning. Canvas will contain recordings of lessons, resources for learning, quizzes, and opportunities for student collaboration. This platform offers a user app that is very user friendly for students. Microsoft Teams will allow our teachers and students to interact in real time. Faculty may also utilize Google Meet and Zoom.

Orientation Information: Due to COVID-19, we will not hold traditional orientation/open house sessions this year. We will share with all stakeholders multimedia presentation geared toward orienting students and parents to the PWHS experience. We will push these presentations out at some point during the week of August 10. For students who are new to the building, we will have plenty of staff members across the building assisting students to find their classes during the first couple of weeks of school.

Student Schedules: Our school counselors are working tirelessly through the process of finalizing student schedules. We are not able to share student schedules at this time because the parent input around Virtual Academy participation will impact these schedules. Schedules will be mailed to families during the week of August 10. They will also be available online via PowerSchool.

Plan B: Students are expected to follow their schedule in person and/or remotely each day. On the days that students are not in school, they would follow the schedule below (same as if they were in school).

Plan D: Students enrolled in the Virtual Academy in many cases will be assigned to PWHS classes and are expected to complete the work and attend live sessions as well. If your child is enrolled in the Virtual Academy (Plan D) and cannot participate in the live instruction sessions, please contact your child’s counselor asap. We may need to consider other class options for your child.

8:30 a.m. – 10:10 a.m.	Complete Activities/Assignments for 1st Block Class (may include live or on-demand teacher instruction)
10:15 a.m. – 11:40 a.m.	Complete Activities/ Assignments for 2nd Block Class (may include live or on-demand teacher instruction)
~30 minute lunch when class goes to lunch	Lunch
11:45 p.m. – 2:00 p.m.	Complete Activities/Assignments for 3rd Block Class (may incl or on-demand teacher instruction)
2:05 p.m. – 3:30 p.m.	Complete Activities/Assignments for 4th Block Class (may include live or on-demand teacher instruction)

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Note: This schedule is tentative and could change.

Schedule Changes: Please note that schedule changes will be limited due to the need to balance classes to maintain social distancing.

Parking Passes: Parking Permits will be distributed on August 12 (9 AM - 11 AM), August 13 (1 PM - 3 PM), and August 14 (11 AM - 1 PM). Be sure to click on the links below for specific details and the application. It can also be found on our website.

[Link to parking application](#)

[Link to Instructions](#)

School Hours: Our school hours have changed this year due to transportation needs. Our new school hours are 8:30 – 3:30. Students may enter the building each day at 8:00 a.m. Entrances will remain locked until that time. Upon entry, all students will be temperature screened, and then students will proceed directly to their first period classes. The school day ends at 3:30 p.m. In person tutoring before and/or after school will not be available.

Arrivals and Departures of Car Riders: At arrival time, students are to be dropped off in front of the school. Please help us to keep car traffic flowing efficiently by facilitating the quick but safe exit of your child from your car and by pulling your car up as far as possible in the line. Students will enter through the main entrance of the school. At dismissal time, students will exit the building from the main entrance. School personnel will be supervising the process, but as is the case with arrival, we encourage you to stress with your child/children the importance of safe habits. Please take note that parent parking and student drop off/pick-up are not permitted in the student parking lot or staff lot during arrival and dismissal times.

Bus Transportation: Students will load and unload buses on the side of the school at the bus lot entrance. Students will be directed to appropriate areas. Buses will typically depart Parkwood High School around 3:40 each afternoon. However, as we settle into the routines of a new school year, it is very possible that buses will be delayed during the first couple of weeks of school. Please also note that due to unforeseen mechanical, driver, and/or other issues, bus runs may be delayed on any given day throughout the school year. We will obviously do everything in our power to minimize such instances. If your child is a bus rider, you will receive a transportation letter prior to the first day of school on August 17. The letter will include information about your child's assigned bus number, pick-up time, and drop-off time. Mr. Eldridge Moore, assistant principal, will be overseeing bus transportation at Parkwood High School this year. Questions regarding this area should be directed to him.

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Visitor Procedures: All visitors to the school must check-in at the main office during the hours of 7:45 a.m. – 3:45 p.m., which are the main office hours on days that school is in session. Again, only essential visitors will be permitted to enter the school building during the day. These visitors will be subject to a temperature screening and set of health-related questions.

Cafeteria: The Parkwood High School cafeteria produces healthy and hot meals for our students. Children and families are encouraged to utilize this service. Breakfast is served from 8:00-8:30. Student breakfast costs \$1.25, and student lunch costs \$2.50 (\$.40 reduced price). If you have any questions about the cafeteria or your child's account, please contact our cafeteria manager, Rita.Keziah@ucps.k12.nc.us.

Guidance Department: In the 2020-2021 school year, guidance counselors will provide service to students as follows:

9th Grade Students – Amanda Bristow

Amanda.Bristow@ucps.k12.nc.us

10th Grade Students – Terri Onley

Terri.Onley@ucps.k12.nc.us

11th Grade Students – Duane Thompson

Duane.Thompson@ucps.k12.nc.us

12th Grade Students – Chrissy Rape

Chrissy.Rape@ucps.k12.nc.us

Student Support – Anne Sutton

anne.sutton@ucps.k12.nc.us

Communication: We will frequently be sending school news and announcements via ConnectED, so it is critical that we have accurate email addresses for parents on file. To that end, please be sure to update your contact information, if necessary, through the Quick Links section on our school website.

Please also regularly visit our school website to stay in tune with news and information related to your child's experience here. <https://www.ucps.k12.nc.us/Domain/28>

Finally, Twitter is an important communication tool that we utilize to convey important school information. Follow us @ParkwoodHS_NC

On each school day, you may reach a school administrator between 7:30 a.m. and 3:30 p.m. at the following number: 704-296-0154.

My email address is as follows: carole.alley@ucps.k12.nc.us . The email addresses of the assistant principals are as follows:

Student last names A-F Mr. John DeLucia (john.delucia@ucps.k12.nc.us)

Student last names G-M Mr. Eldridge Moore (eldridge.moore@ucps.k12.nc.us).

Student last names N-Z Mrs. Terri Adams (terri.adams@ucps.k12.nc.us)

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In your correspondence with school administration, please direct questions, comments, and inquiries to the appropriate administrator.

On behalf of the Parkwood High School faculty and staff, I would like to say thank you for trusting us with your children. As previously stated, our goal is do our very best to nurture strong relationships with both you and your child as we keep them safe and strive together to maintain the tradition of excellence here at Parkwood School.

Best wishes for a great school year!

Very Respectfully,

Carole Alley, Principal

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