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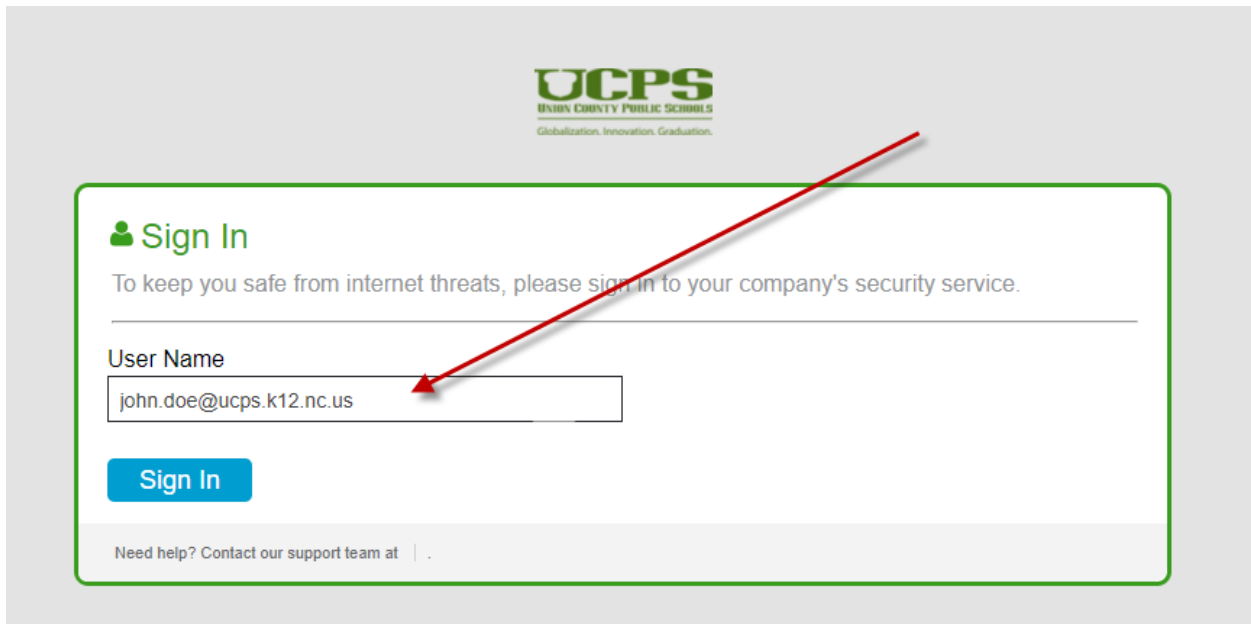# ZSCALER SIGN IN – HOW TO

Created by: Technology Services

Summary: The purpose of this document is to show a user how to sign in and what to expect when using the Zscaler web filter.

Zscaler is the new Web filter that Union County Public Schools is moving towards that will be taking the place of the current Lightspeed Web Filter. Once this system is implemented each user will be prompted to log in to the Zscaler web portal when opening their browser for the first time.

This login will only need to be supplied once or whenever the cookies in their browser are cleared.

 To Login to the Zscaler Web Portal follow the steps below:

1. Provide your UCPS Login Credentials. These are the credentials you use to login to email or sign into a computer.
    a. Click "Sign in"

2. Next, put in your password and click "Sign in".

3. You are now authenticated with Zscaler and can browse the internet.