


 400 North Church Street  
 Monroe, NC 28112  
 704-296-9898  
 704-289-9182  
 [ucps.k12.nc.us](http://ucps.k12.nc.us)

Dear Parent/Guardian,

In an effort to ensure the safety of students, UCPS Transportation professionals may not release Pre-kindergarten or Kindergarten students unless a parent or guardian is present at the assigned stop. However, you may offer written consent for the release of your Pre-kindergarten/Kindergarten student.

**DROP –OFF CONSENT**

As a parent, I wish to offer written consent for the release of my Pre-kindergarten/Kindergarten student to the care of the following individual(s) in the event I am not at the assigned bus stop.

Student Name: \_\_\_\_\_ Afternoon Bus Number: \_\_\_\_\_

Teacher: \_\_\_\_\_

**NAME OF INDIVIDUAL(S):**

1. \_\_\_\_\_ Circle one: Sibling / Family Member / Neighbor
2. \_\_\_\_\_ Circle one: Sibling / Family Member / Neighbor
3. \_\_\_\_\_ Circle one: Sibling / Family Member / Neighbor

My signature below represents my acknowledgement that my request will be honored effective immediately.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_