

## Action- Planning Form

Area of Focus: Delegate Materials and Generate Big Rocks

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GET	What results do we want to get?	How will be measure the results?
	*Plan the Fun Run Parent Events (details) Growing Family Roots	Checklist Team reports

DO	What are the Big Rocks needed to achieve these results?
	<input type="checkbox"/> Student Created Invitations (per GL or building)-
	<input type="checkbox"/> Family Photo Opportunity (Locate and decorate frame)
	<input type="checkbox"/> Materials for Event (Pens, <a href="#">Template</a> , Examples)
	<input type="checkbox"/> Facilitators
	<input type="checkbox"/> Communication with Staff
	<input type="checkbox"/> Copies - Kara (Elementary) ? (Primary)
	<input type="checkbox"/> <a href="#">Protocol</a> for Staff Meeting on 12/11
	<input type="checkbox"/> Questions???

SEE	What paradigms will guide our approach?
	Change Starts with Me Everyone can be a leader

BIG ROCKS TIMELINE

Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
		Shared	NCStar support	Planning of Fun Run/Leadership Day	Fun Run/Leadership Day 17th						

What are the next steps to put the Big Rocks in Place?	Who will be responsible?	By when?
<input type="checkbox"/> Reevaluation of the rubric Before spring break		
<input type="checkbox"/> Student Created Invitations	Find Your Voice (Elementary)/Art Teacher (Primary)	
<input type="checkbox"/> Family Photo Opportunity (Frame)	Design on a Dime	
<input type="checkbox"/> Materials for Event (Pens, Template, Examples)	7 Habits for Families/Mascot Events	
<input type="checkbox"/> Facilitators	Monica and Kinardi Students will run the events in the classroom and the media center	
<input type="checkbox"/> Communicate Event with Staff		
<input type="checkbox"/> Copies	Kara and ?	

Minutes: 12/4/19

What is the Fun Run? PTA run event that raises money for our school. 10 Days of character building with 10 minute daily boosters. ½ day will be the run and the other ½ of the day will be for the Leader in Me Community event “Growing Family Roots.”

SVPS - Run in AM and Community Event PM

SVES - Community Event AM and Run in the PM

Primary building - Art teacher will have students create the invitations.

Elementary building - Each student design an invitation. Vote on the winner from each class. Grade levels can vote on one invitation to represent the grade level. Primary invitations will be done by the Art teacher.

Ambassador students will be filmed to explain the purpose of the event and invitation and we will show the video to all students. Ambassador students will ask “are you interested in leading during this event?” during the video and explain the process to students.

“Paparazzi/Step and Repeat” - Family Photos during this day. Use the Future Ready as the backdrop for taking photos. (Check on the frames in the Primary Building) Photo props from 5th grade celebrations. Whiteboards and markers to write their family “mission” or “one word”

Yearbook club take photos throughout the day at both buildings with iPads.

Screen with directions will be posted by the photo opportunity station. McGinniss and Burley are going to supervise at each site. Application process for student leaders to lead this station. Google form for application. Ask, “Are you bilingual?”

Family mission statement shields available.

Generated a communication tool for teachers so teachers will know what is expected. Keep it simple.

This plan to be rolled out at 12/11 staff meeting- starting Dec 12 during habit time.