

**Central Academy of Technology & Arts
SIT Committee Meeting Minutes
September 2, 2009**

Members Present for Meeting:

Administration: **Mr. Rod Miller (Principal)**
 Dr. Cheryl Jones (Assistant Principal)

Parent Representatives: **Adam Dailey, Christa Dailey, Treva Shaffer**

Faculty Members: **Adam Tarlton (English)**
 Lori Janicki (English)
 Lee Henage (Science)
 Mike Hardy (Pre-Engineering)
 Deb Cochran (Math)
 Deb Christensen (Media)

Minutes from the August 26, 2009 were approved, and they are now available on the school website.

Dr. Jones begins the meeting referencing the guide that everyone received from Mr. Miller regarding the School Improvement Plan. She also references the template that we were given that is the basic outline for the SIP.

Dr. Jones pulled together some of the background information for the team. What we need to address is the heart of the plan.

The Committee received a copy of Dr. Davis's Focus Areas PowerPoint. This gives the team a clear vision. The four focus areas are:

- Student Outcomes
- Systems Alignment
- Stakeholder Engagement
- Globalization

Central Academy's Three Focus Areas

- Diversity
- Globalization
- Integration

How can we use Staff Development to gain a better understanding of our focus areas? It is not only for the staff at Central Academy, but we have to find a place to bring in parents and other stakeholders.

The committee is being broken up into groups based on the four focus areas to come up with ideas to present to the rest of the committee.

Come up with ideas that are feasible to do within the next year.

- *Come up with follow up ideas for future years.*
- *Complete gallery walk to familiarize with all ideas.*
- *Create Staff Development ideas based on gallery walk.*

Committee Members will volunteer to work on the first draft of the School Improvement Plan. Committee members will then look at the plan, make suggestions, and create a time line based off of the draft.

Mr. Miller will present this on September 9, 2009. We would like to have a presentable draft completed by Tuesday.

Deb Cochran asks about measurability of outcomes.

Dr. Jones replies by saying that we indeed need to think about the measurability and use that to place the time frame of two years. We can also give ideas of how to measure progress and outcomes.

Reflection on today's meeting:

- Committee members reflected on the four areas and all suggestions made.
- Staff will be involved in the piecing of the puzzle for the SIP.
- Have we covered everything that we needed for the next year?

Dr. Jones says by Friday she hopes to have a draft pulled together for the committee members to look over. We should have all comments ready to go by Tuesday.