

**Central Academy of Technology & Arts**  
**SIT Committee Meeting Minutes**  
**August 26, 2009**

**Members Present for Meeting:**

**Administration:**                    **Mr. Rod Miller (Principal)**  
   **Dr. Cheryl Jones (Assistant Principal)**

**Parent Representatives:**       **Adam Dailey, Christa Dailey, Treva Shaffer**

**Faculty Members:**               **Deb Christensen (Media)**  
   **Debora Cochran (Math)**  
   **Adam Tarlton (English)**  
   **Mike Hardy (Pre-Engineering)**

The School Improvement Plan was discussed. Dr. Jones introduced the new format for the School Improvement Plan. Items that need to be included should be measurable and should involve the focus areas set out by the school. She also introduced the template design as well as the rubric within the guide that is to be used.

Mr. Hardy asks about the new format and the use of last year's plan to integrate into this year's plan. Dr. Jones says that the format is more involved than it has been in years passed. Some key elements that can be measured are: **student demographics, addressing student populations, achieving higher levels on test scores, and a more thorough comprehensive plan for the school.**

In reference to the above question: Mr. Miller says that the new process may overlap some of the SIP from previous years. We will try to find a copy of last year's plan.

The committee discussed the new template and the goals that must be set forth in the plan. There are three steps we need to cover:

- 1. Cover Sheet**
- 2. School Data Analysis**
- 3. School Goals**
  - a. SBE (State Board of Education) Goals**
  - b. District Goals**
  - c. Data Sources**
  - d. School Vision and Mission**

Mr. Miller tells the committee that the draft of the SIP needs to be completed by September 9. He will be presenting to Dr. Davis and Dr. Ellis on September 10.

Treva Shaffer asks about the three focus areas for the year. Mr. Miller responds:

1. Globalization
2. Diversity
3. Integration

September 16 at 4:30 pm- The Monroe Cluster of Schools will be hearing a presentation from Mr. Dudley Flood on diversity here at Central Academy.

April 17, 2010: There will be a globalization celebration held here at Central Academy of Technology & Arts. This will include various foods from different countries, step teams, musical ensembles, and much more.

The committee discussed Dr. Davis's goal of having at least 90% of students in Union County graduating. Central Academy of Technology & Arts met that goal with 92.7% in the 2008-2009 school year. This number is calculated using the following equation:

$$\# \text{ of students graduating} / \# \text{ of total seniors} \times 100 = \text{Percentile (\%)} \text{ Graduating}$$

Mr. Miller told the committee that the Allied Health Program will no longer be a pathway at Central Academy of Technology & Arts in four years. Also, Mrs. Crosson and Dr. Ellis have instituted a new plan where students can graduate from South Providence with 20 credits instead of 28 which increases the graduation rate.

The committee also discussed helping minority students take higher level classes. For an example, we could mention in the SIP that we wanted to increase the number of minority students taking Advanced Placement classes by 3%.

We have to be able to verbalize ourselves in the School Improvement Plan by being able to show that there are measurable skills taking place inside the school.

The question was posed by Adam Dailey, "How many more seniors do we have this year than in the last school year?"

Dr. Jones replied that there were about twenty more. This gives us a total of about 149 students in the senior class of 2009-2010.

The ideas were discussed of measurable skills for the SIP. Dr. Jones and Mr. Miller mentioned some of the following skills:

<b>-Graduation Rate</b>	<b>-AP Scores</b>	<b>-Community Involvement</b>
<b>-Scholarship Money</b>	<b>-SAT Scores</b>	<b>-Parent Involvement</b>
<b>-Daily Attendance</b>	<b>-Booster Support</b>	<b>-EOC Scores</b>
<b>-Online Courses</b>	<b>-College Credits</b>	<b>-Advisory Committees</b>

Mr. Miller mentioned Huskins classes from SPCC. If students enroll in the classes and the enrollment is high, a professor will come to campus and teach a course. This will cost our school no money.

The three R's of the High Schools that Work were discussed. Mr. Miller emphasized the importance of maintaining the three R's:

<b>Rigor</b>	<b>Relevance</b>	<b>Relationships</b>
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Next Meeting: September 2 at 3:45 in Media Center

Meeting Adjourned: Mike Hardy Motioned, Treva Shaffer, Second