

Central Academy of Technology & Arts
Site-Based Team Meeting Minutes
Wednesday, February 26, 2014

Present: Deb Christensen, Angela Bush, Shelley Pentecost, Wendy Duemmler, Kim Fisenne, Ann Helms , Aimi Gundersen, Katie Morgan

1. CATA Clubs: Mr. Howard has been working on this since the beginning of the year. Some clubs are flourishing, others are not. Looking to rectify this. Some students start a club because it looks good on a college app. Looking to set some firm guidelines and to have some conformity across the board. Suggestions requested from other high schools as well. Ms. Gundersen said that writing a constitution is intimidating. Future guidelines will be approved by Site Based. Purpose statement would be easier for the students than a constitution/ by-laws. Purpose statement shouldn't be so cumbersome and legalistic so that it could be student –led rather than staff/sponsor driven. Officers for next year will be elected this spring. Club leadership council should meet a couple of times a year to organize fund raising, etc.
2. Final exams – worth 20 or 25% of final grade?: Teachers present will ask their departments their opinion.
3. Budget process for next year – set dates: Departments will figure out their budgets for 2014-15. POs will be needed for everything before summer break. Science/Art say it's hard to make a budget until they know about course interest, supplies. Will need to ballpark supplies based on approximated # of students (so much for this number of students). This will be due by April 24, 2014. Budgets will be reviewed at May Site based meeting.
4. Academy proposal: Orchestra idea was very well received, but don't have qualified teacher. Music and technology merged academy would bring in more musically inclined students and yield some CTE funding. Would require writing of grants. Would need to build a recording studio for the tech side. We would need to hire a knowledgeable recording teacher. Need to specify that isn't musical theater. Will continue to investigate this option. Interest in cyber security remains.
5. Update on CATA facilities and comprehensive facility study input: Results were revised from original that was done in 2009. Updates are as follows: Lack of score board on CATA field – new boards are ordered! Auxiliary gym added, detached PE/athletic/office storage; more classrooms and Science Labs, removal of computer labs, cardio lab added, reversal of need for more lockers, extension of canopies deemed too expensive, fencing around cafeteria added; security doors requested for front doors near front office, adjustment of security cameras; plumbing; lighting at athletic fields; sound system in gym; handicapped accessibility at Walter Bickett, need additional tennis courts & lights, conversion of practice field for band practice.
6. Next meeting – Wednesday, March 26, 2014

Meeting adjourned at 4:45.