

Central Academy of Technology & Arts
Site-Based Team Meeting Minutes
Wednesday, April 23, 2014

Present: Kim Fisenne, Deb Christensen, Wendy Duemmler, Katie Morgan, Amanda Mancilla, Susie Colbath, Dale Ann Plyler, Shelly Pentecost, Madeline Drayton, Ann Helms, and Deanna White.

1. Draft of clubs process: Mr. Howard made a 12 point draft which Ms. Fisenne reviewed in his absence (he was busy with the night school today). He is looking for feedback on some of his points. Clubs not active will be dissolved. Each club should have a minimum 8 students and there should be officers. Motion was made to approve the proposal; motion approved.
2. School Improvement Plan update progress: Priority Goals 1, 2, and 3 were reviewed in parent/teacher groups and notes made about progress towards goal completion.
3. Professional Development suggestions: Focus to be on reading. Lowest scores on teacher evaluations are on differentiating in the classroom and fluency so these two areas will be targeted next year in staff dev. All agreed that focusing on both reading and differentiating would be most beneficial. This will be further discussed with the leadership team.
4. Student Handbook suggestions from Site-Based Team: Ms. Pentecost had issue with "finger tip" length as this is sometimes too short. The suggestion was made to change it to "mid-thigh". The clause about no tennis shorts will be removed as long as they are finger tip length or mid-thigh length. The phrase "Subject to administrative approval" will remain. Student Conduct section will be revised to allow for easier understanding.

Meeting adjourned at 4:42 PM

Respectively submitted,

Wendy Duemmler