

## Site Based Management Team Meeting Minutes: April 2014

Position	Name	Rotate Off	Attendance
English	Brianne Davis	2015	Present
Math	Stacy Lucas	2014	Not Present
Science	Christy Burris	2016	Present
Social Studies	Amanda Donato	2015	Present
CTE	Michael Hastings	2015	Present
Other Special Areas	Larue Marone	2016	Present
EC Representative	Karen Casacalenda	2014	Present
Student Support Services	Stephanie Bimson	2016	Present
Classified Employees	Ricky Williams/Sandra Lee	2015	Sandra Lee-Present Ricky Williams-Not Present
At-Large	Kathy Deese	2014	Present
At-Large	Cassie Eley	2014	Not Present
Parent	Lafrankie Brown	2013	Not Present
Parent	Jennifer Selby	2015	Present
Parent	Tasha Rushing	2015	Present
Parent	Barbara Wilson	2014	Present
Parent	Chad Whitley	2015	Not Present
Parent	Staci Deason	2016	Present
Parent	Marti Perry	2016	Not Present
Parent	Donna Helms	2014	Not Present
Parent	Connie Harrell	2014	Not Present
Student Representative	Caroline Bradley	2014	Not Present
Assistant Principal	Adrien Porter	2014	Present
Principal	Kevin Plue	----	Present

- **Approve Minutes from March: Actionable**
  - It was moved for the minutes from the March 2014 SBMT meeting to be approved. The motion was passed unanimously.
  
- **Required Workdays: Actionable**
  - August 18, 2014 and August 19, 2014 have been designated as required workdays for the 2014-2015 school year. This is based on voting from the constituent areas.
  
- **Elections: Information**
  - Any SBMT member with a rotation date of 2014 needs to hold an election within their constituent groups for the next 3-year cycle.
  - Elections should be done by secret ballot before the May 2014 SBMT meeting.
  - Dr. Plue and Mrs. Eley need to be notified of your replacements by the next meeting.
  
- **Stadium Project Update**
  - Due to bids coming in higher than expected, only the visitor bleachers will be replaced at this time.
  - Although funding is not available to resurface the track as a part of this project, the Forest Hills track is still scheduled to be the next resurfacing project in the district. A timeline on this resurfacing is expected at a later time.

- **Budget Update: Information**
  - After gathering feedback from individual departments, the following priorities have been set for the upcoming school year. These priorities will be met by reallocating existing resources where available.
    - **Class size**—reducing class size is the highest priority.
    - **Redundancy in the CASP-DLF program**
      - Staff has acknowledged that there seems to be redundancy in the CASP-DLF positions. Currently one staff member runs a lab for students enrolled in credit recovery classes through Odyssey Ware and the CASP program. Another staff member runs a lab for students taking NC Virtual Online Course. Based on student numbers not being as high as expected, Dr. Plue is working on a plan to reduce this redundancy.
    - **Intervention Room**
      - Due to an overestimation of how much the intervention room would be used as students are being removed from the classroom for inappropriate behavior, this resource is not being used as expected. Resources will be allocated differently during the upcoming school year.
    - **Instructional Support**
      - Instructional support positions will be reallocated to allow for assistance and support in a wider range of curriculum areas.
    - **Testing Help**
      - Since the NC State Legislature passed the law that school counselors cannot be used as testing coordinators, Mrs. Perkoski has taken over that position. This position requires extra help that will be filled by Mr. Craig (reallocated from the intervention room) in the upcoming school year.
  
- **Campus Access Safety**
  - The fencing project proposal presented at the previous SBMT meeting is already in the plans for the upcoming school year.
  - Fencing will be installed at strategic areas around the school building. HID readers (uses key card access) will also be installed at all outside doors. These readers will allow staff (and students assigned to classes in the learning cottages outside of the science hallway) access to the building. All other visitors will have to report to the front office as the campus will be inaccessible during the school day.
  
- **Other Information**
  - May SBMT meeting will be held on May 28, 2014 at 4:00 pm. This is a change from the originally scheduled day of May 14, 2014.