MLA Style 2009

Based on the 7th edition of the *MLA Handbook for Writers of Research Papers*

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OVERVIEW

This booklet is based on the 7th edition of the MLA *Handbook for Writes of Research Papers* published in April 2009. It gives examples of the style of documentation recommended by MLA (Modern Language Association). When using the examples in this booklet, be sure to follow the punctuation and format exactly as shown: put periods, commas, and colons in the same places. Note: use one space after a colon, comma, and period.

Any time a direct quote, paraphrase, or a specific idea or fact is used from another source, the source must be cited within the paper (called an **in-text citation**), as well as in a bibliography list at the end (called a **Works Cited** page). The citations in the bibliography list are called **bibliographic citations**.

In-text citations examples are provided for each bibliographic citation example in this booklet and are also covered in a separate section called "Citations in the Text" on pages 14 & 15. Please refer to page 15 for information about the Works Cited page.

For more information about MLA style:

The following book in the library's reference area covers additional types of citations:

   MLA Handbook for Writers of Research Papers　　　　Ref LB 2369 .G53

The Mission College Library subscribes to NoodleBib, a citation creation tool. It is available on the "Research Resource" page of the Mission College Library Website:
http://www.missioncollege.org/lib/research.html

BOOK

General Format and Punctuation:

1. Author's or editor's last name, first name [followed by a period]
2. *Title of the book* [in italics and followed by a period]
3. Edition, **if applicable** (use numeric value; abbreviate edition as ed.) [followed by a period]
4. City of publication, **if applicable** (may not be available for Web source) [followed by a colon]
5. Name of publisher, **if applicable** (may not be available for Web source) [followed by a comma]
6. Year of publication [followed by a period]
7. *The electronic database or Website name*, **if applicable** [in italics and followed by a period]
8. Medium (Print or Web) [followed by a period]
9. Date you accessed the book online, **if applicable** (day Month year) [followed by a period]
10. Supplementary bibliographic information, **if applicable** [followed by a period]

One Author or Editor

Rauch, Jonathan**.** *Gay Marriage: Why it is Good for Gays, Good for Straights, and Good for*

    America. New York: Holt, 2005. Print.

In-text citation: "Citing a sentence from this book" (Rauch 37).

White, Jonathan, ed. *Recasting the World: Writing After Colonialism*. Baltimore: Johns Hopkins

    UP, 1993. Print.

In-text citation: "Citing a sentence from this book" (White 10).

Two or Three Authors or Editors

Hoffman, Donna R., and Alison D. Howard. *Addressing the State of the Union: The Evolution*

    and Impact of the President's Big Speech. Boulder: Rienner, 2006. Print.

In-text citation: "Citing a sentence from this book" (Hoffman and Howard 102).

Kerber, Linda K., Alice Kessler-Harris, and Kathryn Kish Sklar, eds. *U.S. History as Women's*

    *History: New Feminist Essays***.** Chapel Hill: U of North Carolina, 1995. Print.

In-text citation: "Citing a sentence from this book" (Kerber, Kessler-Harris and Sklar 45).

More Than Three Authors or Editors

Sugihara, Neil G., et al, eds. *Fire in California's Ecosystems*. Berkeley: U of California, 2006.

      Print.

In-text citation: "Citing a sentence from this book" (Sugihara, et al. 3).

Online Book

Hayes, David K., and Jack D. Ninemeier. *Human Resources Management in the Hospitality*

      Industry. Hoboken: Wiley, 2009. *NetLibrary*. Web. 13 Mar. 2009.

In-text citation: "Citing a sentence from this book" (Hayes and Ninemeier 85).

Johnson, James Weldon, ed. *The Book of American Negro Poetry.* New York: Harcourt, 1922.

      N. pag. *Bartleby.com*. Web. 13 Mar. 2009.

In-text citation: Page numbers are not available in this online book, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Book that is a second or Subsequent Edition

Lewis, Ricki. *Human Genetics: Concepts and Applications*. 8th ed. New York: McGraw-Hill

      Higher Education, 2008. Print.

In-text citation: "Citing a sentence from this book" (Lewis 485).

Book in a Series

Barnett, Raymond A., et al. *Precalculus: Graphs and Models*. 3rd ed. Boston: McGraw-Hill

      Higher Education, 2009. Print. Barnett, Ziegler, Byleen and Sobecki's Precalculus Ser**.**

In-text citation: "Citing a sentence from this book" (Barnett, et al. 45).

WORK IN AN ANTHOLOGY OR COLLECTION OF WRITINGS

(Chapter, Essay, Article, Short Story, Poem, etc. in a book)

General Format and Punctuation:
Give work data, and then add the book information

1. Last name of the author of the work, first name [followed by a period]
2. Title of work [end with a period and put in quotes]
3. Original year of publication, **if indicated** [followed by a period]
4. *Title of the book* [in italics and followed by a period]
5. Edition, **if applicable** (use numeric value; abbreviate edition as ed.) [followed by a period]
6. Book editor [start with Ed. or Eds. for editor/editors and enter the name in the correct order, follow with a period]
7. City of publication, **if applicable** (may not be available for Web source) [followed by a colon]
8. Name of publisher, **if applicable** (may not be available for Web source) [followed by a comma]
9. Year of publication [followed by a period]
10. Page range (use n. pag. for no pagination) [followed by a period]
11. *The electronic database or Website name*, **if applicable** [in italics and followed by a period]
12. Medium (Print or Web) [followed by a period]
13. Date you accessed the book online, **if applicable** (day Month year) [followed by a period]
14. Supplementary bibliographic information, **if applicable** [followed by a period]

Work in an Anthology or Collection of Writings

Howley, Kerry. "The Video Game Ratings System is an Effective Regulation." *Media Violence*.

Eds. Susan Musser and David M. Haugen. Detroit: Greenhaven, 2009. 116-29. Print.

Opposing Viewpoints Ser.

In-text citation: "Citing a sentence from this article" (Howley 118).

Work, in an Online Anthology or Collection of Writings Online

Waddington, Samuel. "The Inn of Care." *A Victorian Anthology, 1837–1895.* Ed. Edmund

Clarence Stedman. Cambridge: Riverside, 1895. n. pag. Bartleby.com. Web. 13 Mar.

2009.

In-text citation: No page numbers, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Work in an Anthology or Collection of Writings in a Subscription Database

Seidman, Rachel Filene. "One Country, Two Worlds?" *The Civil War: A History in Documents*.

Oxford UP. 2001. n. pag. *eLibrary*. Web. 18 Mar. 2009.

In-text citation: No page numbers so the work must be cited in the text (refer to pages 13-14 for further information and examples).

Work in an Anthology or Collection of Writings that has been published before (the work includes an original publication date)

Franklin, Benjamin. "Emigration to America." 1782. *The Faber Book of America*. Eds.

Christopher Ricks and William L. Vance. Boston: Faber, 1992. 24-26. Print.

In-text citation: "Citing a sentence from this article" (Franklin 25).

Work that is a Scholarly Article that was Previously Published in Another Source

Please refer to **Previously Published Scholarly Article in an Anthology or Collection of Writings** *on pages 10-11.*

ENTRY/ARTICLE IN A REFERENCE BOOK

General Format and Punctuation:

1. Last name of the author of the entry/article, first name, **if available** [followed by a period]
2. Title of entry/article [end with a period and put in quotes]
3. *Title of the book* [in italics and followed by a period]
4. Edition, **if applicable** (use numeric value; abbreviate edition as ed.) [followed by a period]
5. Book editor, **if available** [start with Ed. or Eds. for editor/editors and enter the name in the correct order, follow with a period]
6. Volume number, **if applicable** (use Vol. for volume; do not include volume number if the source is widely known) [followed by a period]
7. City of publication, **if applicable** (may not be available for Web source; do not include city of publication if the source is widely known) [followed by a colon]
8. Name of publisher, **if applicable** (may not be available for Web source; do not include name of publisher if the source is widely known.) [followed by a comma]
9. Year of publication [followed by a period]
10. Page range (use n. pag. for no pagination; do not include page numbers if the entries are in alphabetic order in the book) [followed by a period]
11. *The electronic database or Website name*, **if applicable** [in italics and followed by a period]
12. Medium (Print or Web) [followed by a period]
13. Date you accessed the book online, **if applicable** (day Month year) [followed by a period]
14. Supplementary bibliographic information, **if applicable** [followed by a period]

Entry/Article in an Encyclopedia or Dictionary in a Widely Used Source

Stern, Robert M. "Free Trade." *World Book Encyclopedia*. 2008. Print

In-text citation: "Citing a sentence from this entry/article" (Stern 499).

"Diaspora." *Merriam-Webster Collegiate Dictionary*. 10th ed. 1999. Print.

In-text citation: "Citing a sentence from this entry/article" ("Diaspora" 320).

Entry/Article in a Specialized Encyclopedia or Dictionary

Allen, Anita L. "Privacy in Health Care." *Encyclopedia of Bioethics*. Ed. Stephen G. Post. 3rd ed.

Vol. 4. New York: Macmillan-Thompson, 2004.

In-text citation: "Citing a sentence from this entry/article" (Allen 345).

Entry/Article in an Encyclopedia or Dictionary in a Subscription Database

"Free Trade." *Britannica Online.* 2009. *Encyclopaedia Britannica*. Web. 19 Mar. 2009.

In-text citation: No page numbers, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Entry/Article in a Reference Book

Wong, Kent. "Civil Rights." *The Asian American Almanac: A Reference Work on Asians in the*

       United States. Eds. Susan Gall and Irene Natividad. Detroit: Gale, 1995: 333-50. Print.

In-text citation: "Citing a sentence from this entry/article" (Wong 345).

Entry/Article in a Reference Book in a Subscription Database

"Winfrey, Oprah." *American Decades 1990-1999*. Ed. Tandy McConnell. Gale, 2001. n. pag.

    Biography Resource Center. Web. 9 Oct. 2008.

In-text citation: No page numbers, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

PERIODICAL ARTICLE

General Format and Punctuation:

1. Author's last name, first name [followed by a period]
2. Title of work [end with a period and put in quotes]
3. *Name of periodical* [in italics]
4. For a <u>newspaper</u>:
   a. Date (day Month year) [followed by a comma if there is an edition; followed by colon, if there is not]
   b. Edition, if available [followed by a colon]
   For a <u>magazine</u>:
   c. Date of periodical (day Month year) [followed by a colon]
   For a <u>scholarly journal</u>:
   d. Volume [followed by a period]
   e. Issue number
   f. (Year) [in parenthesis and followed by a colon]
5. Page range or start page (use n. pag. for no pagination) [followed by a period]
6. *The electronic database or Website name*, **if applicable** [in italics and followed by a period]
7. Medium (Print or Web) [followed by a period]
8. Date you accessed the article online, **if applicable** (day Month year) [followed by a period]

Newspaper Article

Emmons, Mark. "Sharks: We're Not Running on Empty." *San Jose Mercury News* 17 Mar. 2009:

    D1+. Print.

In-text citation: "Citing a sentence from this article" (Emmons D1).

"Wholesale Inventories Fell in Jan." *San Jose Mercury News* 11 Mar. 2009: C3. Print.

In-text citation: "Citing a sentence from this article" ("Wholesale Inventories" C3).

Newspaper Article in a Database

Emmons, Mark. "Sharks: We're Not Running on Empty." *San Jose Mercury News* 17 Mar. 2009:

    n. pag. *InfoTrac Custom Newspapers*. Web.18 Mar. 2009.

In-text citation: No page numbers, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Newspaper Articles available from a Website

MLA considers articles on Websites sponsored by newspapers and magazines non-periodical; therefore they are cited as works on the Web. An example is listed below, for more information refer to "Works on the Web" on page 12.

Emmons, Mark. "Sharks: We're Not Running on Empty." *MercuryNews.com*. San Jose

     Mercury News, 16 Mar. 2009. Web.18 Mar. 2009.

In-text citation: Page numbers are not available. so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Magazine Article

Koss-Feder, Laura. "Bunking In With Mom and Dad." *Time* 2 Mar. 2009: 45-46. Print.

In-text citation: "Citing a sentence from this article" (Koss-Feder 46).

Magazine Article in a Database

Koss-Feder, Laura. "Bunking In With Mom and Dad." *Time* 2 Mar. 2009: 45+. *Expanded*

     Academic ASAP. Web.18 Mar. 2009.

In-text citation: Even though the page number is provided with the article information, the actual article does not include pagination, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Magazine Article from a Website

MLA considers articles on Websites sponsored by newspapers and magazines non-periodical; therefore they are cited as works on the Web. An example is listed below, for more information refer to "Works on the Web" on page 12.
.
Koss-Feder, Laura. "Bunking In With Mom and Dad." *Time.* Time*, 19 Feb. 2009. Web.18 Mar.

     2009.

In-text citation: No page numbers, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Article in a Scholarly Journal

Boschini, Deborah J,. and Norman L. Keltner. "Different Generations Review *One Flew Over the*

> *Cuckoo's Nest*." *Perspectives in Psychiatric Care* 45.1 (2009): 75-79. Print.

In-text citation: "Citing a sentence from this article" (Boschini and Keltner 76).

Article in a Scholarly Journal in a Database

Ong, Hon Shing, et al. "How 40 Kilograms of Fluid Retention Can be Overlooked: Two Case

> Reports." *Cases Journal* 2.33 (2009): 33+. *Health Reference Center Academic*. Web.

> 18 Mar. 2009.

In-text citation: Even though the starting page number is provided with the article information, the actual article does not include pagination, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Article in a Scholarly Journal Online

Hamid, Rabia, and Akbar Masood. "Dietary Lectins as Disease Causing Toxicants." *Pakistan*

> *Journal of Nutrition* 8.3 (2009): 293-303. Web. 18 Mar. 2009.

In-text citation: "Citing a sentence from this article" (Hamid and Masood 300).

Previously Published Article in a Scholarly Journal in an Anthology or Collection of Writings
(Give article data, add *Rpt. in* ("Reprinted in"), and then add the book information)

Hafen, P. Jane. "Sacramental Language: Ritual in the Poetry of Louise Erdrich." *Great Plains*

> *Quarterly* 16.3 (1969): 147-55. Rpt. in *Poetry Criticism*. Ed. David Galens. Vol. 52.

> Detroit: Gale, 2004. 189-95. Print.

In-text citation: Note that you use the page number for the entry in the book, not the page number from the original article. "Citing a sentence from this article" (Hafen 189).

Previously Published Article in Scholarly Journal in an Anthology or Collection of
Writings in a Subscription Database
(Give article data, add *Rpt. in* ("Reprinted in"), and then add the book information followed by the database information.)

Original article published in a book

Kiskis, Michael J. "Mark Twain and Collaborative Autobiography." *Studies in the Literary*

    Imagination 29.2 (1996): 27-40. Rpt. in *Nonfiction Classics for Students*. Vol. 4. *Literature*

    Resource Center. Web. 9 Oct. 2008.

In-text citation: Specific page numbers are not listed within the article, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

Original article published in a scholarly journal

Lounsberry, Barbara. "'The Terrible Under Toad: Violence as Excessive Imagination in *The*

    World According to Garp." *Thalia* 5.2 (1982/83): 30-35. Rpt. in *Contemporary Literary*

    Criticism. *Literature Resource Center*. Web. 9 Oct. 2008.

In-text citation: Specific page numbers are not listed within the article, so the work must be cited in the text (refer to pages 14-15 for further information and examples).

WORK ON THE WEB

For an example of how to cite an online book, refer to pages 3 & 4. For an example of how to cite an online scholarly journal article, refer to page 10.

General Format and Punctuation:

1. Author's last name, first name, **if available** [followed by a period]
2. Title of work or Internet page, **if applicable** [end with a period and put in quotes if the work is part of a larger work (the Website title is different), if not use italics and follow with a period]
3. *Title of overall Website*, **if different from the title of work or Internet page** [in italics and followed by a period]
4. Version or edition, **if applicable** [followed by a period]
5. Publisher or sponsor of the site, if not available, use N.p. for no publisher [followed by a comma]
6. Date of publication (day Month year), if not available use n. d. for no date. Note that the "no date" abbreviation for Web *only* resources is different than abbreviation for online works with a print equivalent [followed by a period]
7. Medium (Web) [followed by a period]
8. Date you accessed the article online (day Month year) [followed by a period]
9. URL, **if required by your instructor** (MLA does not require that Internet source citations contain the URL (Web address) [in brackets and followed by a period]

Note: Web only resources do not include specific page numbers so the work must be cited in the text.

With an Author

Speck, Michele. "Michele Speck, Mission College Library" *Mission College*. Mission College,

n.d. Web. 14 Jan. 2009.

Koerner, Brenden I. "How Do They Measure Snowfall?" *Slate*. Washington Post.Newsweek

Interactive. 11 Dec. 2009. Web 11 Dec 2009. <http://www.slate.com/id/2238215/>.

<u>Without an Author</u>

"Rhythm Road – American Music Abroad." *Bureau of Educational and Cultural Affairs*. U.S.

      Department of State, n.d. Web. 14 Jan. 2009.

"The Fate of Two Pro-Gun Bill Rests in the Hands of the Kentucky State Senate Leadership."

      NRA-ILA. National Rifle Association, Institute for Legislative Action, 18 Mar. 2009. Web.

      19 Mar. 2009.

"Asthma: Treatment and Drugs." *MayoClinic.com*. Mayo Foundation for Medical Education and

      Research, 31 May 2008. Web. 15 Mar. 2009.

      <http://www.mayoclinic.com/health/asthma/DS00021/DSECTION=treatments-and-

      drugs>.

<u>Note:</u> The overall title of a Website is never a URL, even if it ends in .com, .net, etc. (For example, *MayoClinic.com*, *CNN.com*, and *Arab.net*). Do not put *http://www.* in front of it; just type it as it appears on the Web page.

CITATIONS IN THE TEXT (IN-TEXT CITATIONS)

MLA style uses in-text citations to refer the reader to the specific item in the "Works Cited" list. MLA requires that the in-text citations be placed in parenthetical references within the body of a paper (following the specific part of the text to which they apply) if the citation information is not referenced in the text. To avoid interrupting the flow of the writing, parenthetical references should be placed where a pause would naturally occur and as near as possible to the material documented; in most cases this will be at the end of the sentence (place the parenthetical reference before the period). To cite a specific book or article put the author's last name in the parenthetical reference. If there is no author listed, use the first few words of the title in quotes. If the author's name is used in the sentence, do not repeat it in the parenthetical reference. To cite a direct quote or give credit for something such as a chart or graph, include the specific page number. When a source has no page numbers or any other kind of reference numbers, no number can be given in the parenthetical reference, therefore the work must be cited in its entirety in the text (see examples on the following page).

Citing an Entire Book or Article with an Author

The book covers the topic well (Smith).

Smith covered the topic well.

Citing an Entire Book or Article without an Author

The article covers the topic well ("Cannibalisms").

"Cannibalisms" covers all aspects of the topic.

Citing Specific Information or a Quote

The point has already been argued (Tanner 178-85).

Tanner has argued the point (178-85).

In the late Renaissance, Machiavelli contended that human beings were by nature "ungrateful" and "mutable" (1240), and Montaigne thought them "miserable and puny" (1343).

The company stock rose 45% in one quarter (Smith and Jones 25).

Citing Specific Information or a Quote without an Author

Jeffrey started to walk at the age of five ("Childhood Stories" 345).

The article "Childhood Stories" indicates that Jeffrey started walking at the age of five (345).

Citing an Indirect Source

Tom Smith admitted that Edmund Johnson was an "extraordinary man" (quoted in Jones 16).

Citing Specific Information or a Quote from a Source without Page Numbers

Smith and Jones reported that the company stock rose 45% this quarter.

The employee page of Macy's Website reports that there is an opening in their shoe department.

It was reported in *American Decades 1990-1999* that Oprah ran away from home at the age of 13.

On his Website, Smith stated that he was "disgusted with the report."

The article "Happy Times" states that the restaurant is "closed for all Jewish holidays."

WORKS CITED PAGE (BIBLIOGRAPHIC CITATIONS)

All sources cited in a paper are listed on a separate page with the heading Works Cited. The citations on the Works Cited page are called bibliographic citations.

Do not make the title bold or underline it; the font size and style should match the rest of the document.

The Works Cited page follows the last page of the paper and should be numbered. Each source is listed alphabetically by the last name of the author or editor, or by the first word of the title if there is no author or editor. (Disregard articles "A", "An" and "The".) If there are two or more items by the same author, put them in order alphabetically by title. Use three dashes (**---**) to replace the author's name on all entries following the first. Entries are double-spaced. The first line of each entry is not indented, but the rest of the entry is indented a half inch (this is called a hanging indentation).

Sample MLA Works Cited Page

Works Cited

"Asthma: Treatment and Drugs." *MayoClinic.com*. Mayo Foundation for Medical Education and

Research, 31 May 2008. Web. 15 Mar. 2009.

<http://www.mayoclinic.com/health/asthma/DS00021/DSECTION=treatments-and-

drugs>.

Emmons, Mark. "Sharks: We're Not Running on Empty." *San Jose Mercury News* 17 Mar. 2009:

n. pag. *InfoTrac Custom Newspapers*. Web.18 Mar. 2009.

"Diaspora." *Merriam-Webster Collegiate Dictionary*. 10th ed. 1999. Print.

"Free Trade." *Britannica Online.* 2009. *Encyclopaedia Britannica*. Web. 19 Mar. 2009.

Hoffman, Donna R., and Alison D. Howard. *Addressing the State of the Union: The Evolution*

and Impact of the President's Big Speech. Boulder: Rienner, 2006. Print.

Kiskis, Michael J. "Mark Twain and Collaborative Autobiography." *Studies in the Literary*

Imagination 29.2 (1996): 27-40. Rpt. in *Nonfiction Classics for Students*. Vol. 4. *Literature*

Resource Center. Web. 9 Oct. 2008.

Koss-Feder, Laura. "Bunking In With Mom and Dad." *Time* 2 Mar. 2009: 45-46. Print.

Hayes, David K., and Jack D. Ninemeier. *Human Resources Management in the Hospitality*

Industry. Hoboken: Wiley, 2009. Web. 13 Mar. 2009.

"Rhythm Road – American Music Abroad." *Bureau of Educational and Cultural Affairs*. U.S.

Department of State, n.d. Web. 14 Jan. 2009.

<http://exchanges.state.gov/cultural/rhythm.html>.

Sugihara, Neil G., et al, eds. *Fire in California's Ecosystems*. Berkeley: U of California, 2006.

Print.

Johnson, James Weldon, ed. *The Book of American Negro Poetry.* New York: Harcourt, Brace

and Company, 1922; New York: Bartleby.com. Web. 13 Mar. 2009.

White, Jonathan, ed. *Recasting the World: Writing After Colonialism*. Baltimore: Johns Hopkins

UP, 1993. Print.