

## Site Based Management Team Meeting Minutes: March 2014

Position	Name	Rotate Off	Attendance
English	Brianne Davis	2015	Present
Math	Stacy Lucas	2014	Present
Science	Christy Burris	2016	Present
Social Studies	Amanda Donato	2015	Present
CTE	Michael Hastings	2015	Present
Other Special Areas	Larue Marone	2016	Present
EC Representative	Karen Casacalenda	2014	Present
Student Support Services	Stephanie Bimson	2016	Present
Classified Employees	Ricky Williams/Sandra Lee	2015	Sandra Lee—Present
At-Large	Kathy Deese	2014	Present
At-Large	Cassie Eley	2014	Not Present
Parent	Lafrankie Brown	2013	Not Present
Parent	Jennifer Selby	2015	
Parent	Tasha Rushing	2015	Not Present
Parent	Barbara Wilson	2014	Present
Parent	Chad Whitley	2015	Present
Parent	Staci Deason	2016	
Parent	Marti Perry	2016	
Parent	Donna Helms	2014	Not Present
Parent	Connie Harrell	2014	Present
Student Representative	Caroline Bradley	2014	Present
Assistant Principal	Adrien Porter	2014	Present
Principal	Kevin Plue	----	Present

- **Approve Minutes from December: Actionable**
  - It was moved for the minutes from the December 2013 SBMT meeting to be approved. The motion was passed unanimously.
  
- **Stadium Project: Information**
  - The stadium upgrade project will begin in June following the end of the school year. Construction will end by July 30 for the beginning of football practice and resume following the football season.
  - The visitor stadium will be demolished and rebuilt to ADA compliance with full handicap accessibilities. The new stadium will provide a 750 seat capacity with fencing to prevent access on to the track.
  - This project is being funded by reimbursements of public access funds and is based on the comprehensive facilities studies and repair projects.
  - If extra funding is available, track resurfacing and cement under the stadium will be added.
  
- **Club Organization: Information**
  - Mr. Joyner and Mr. Rudolph spoke with the SBMT concerning club awareness. It was noted that Forest Hills High School has a total of nine extra-curricular clubs, whereas other high schools in the district have more clubs.
  - Anyone interested (club advisors and parents) in being a part of an Interclub Council to promote awareness of clubs and to discuss ways to increase club involvement need to contact Mr. Joyner or Mr. Rudolph.
  - The goal is to increase student involvement but also to address the issue of service hours. Many students are members of multiple clubs, all requiring service hours.
  
- **Required Workdays: Actionable**
  - Each school calendar must have 10 required workdays and 5 optional workdays. The district mandates 8 of those required workdays. The remaining two required workdays must be decided at the local level.
  - Each member should gather input from their representative groups as to which two days should be required at Forest Hills.

- **Budget Update**

- The district has released money to schools from profit money from afterschool program. Forest Hills High School received \$7000 for special projects money.
- UCPS has asked that some of the money be spent to make the front of the school look nice. The remaining amount is added in to the special projects fund.
- A portion of the money was used for testing support, while the remaining amount was used to hire a math tutor.

- **Campus Access Safety: Actionable**

- A mantrap will be installed during the summer. Visitors will be able to enter the office but will not be able to enter the rest of the school without signing in and being buzzed through.
- Staff will have badges to exit the office.
- Dr. Plue is working on a proposal for a gating system in strategic locations around the school (between the new gym and the math building, between the science hallway and ROTC, etc.) to increase student safety. This fencing system would be of the decorative wrought iron variety. People would be able to exit but not allowed to enter except through the main office.

- **Other News and Information**

- The GEM Awards will be held on Sunday May 18<sup>th</sup> at Wingate University. These awards will allow the top ten seniors and the top five underclassmen to recognize teachers that have made an impact on them personally.
- April SBMT meeting will be held on 4/9/2014.