

FHHS Site-based Management Team
 Meeting #9, 2011-12
 April 18, 2012, 4:00 pm
 FHHS Media Center

Position	Name	Attendance
English	Glenn Shelton	Present
Math	Joyce Merriman	Present
Science	Christy Burriss	Present
Social Studies	Bryan Rudolph	Present
CTE	Mario Donato	
Other Special Area	Michelle Ballard	Alicia Swackhamer filled in
EC	Karen Casacalenda	Present
Student Support Services	Melissa Howell (Clerk)	Present
Classified Employees	Crystal Bunn	Present
At-Large	Kathy Deese	Present
At-Large	Patricia Perkoski (Chair)	Present
Student	Lauren Bunn	
Parent	Tracy Medlin	
Parent	Sandra Davis	
Parent	Susan Griffin	
Parent	Cathy Stewart	Present
Parent	Debbie High	
Parent	Ann Gogatz	
Parent	Wendy Vest	Present
Parent	Donna Helms	Kevin Helms filled in.
Parent	Connie Harrell	Present
Assistant Principal	Jonathan Tyson	Present
Principal	Kevin Plue	Present

Call to Order

Mrs. Perkoski called the meeting to order at 4:00 pm.

Approval of Minutes

The minutes from the March meeting were unanimously approved.

Item 2: Clothes of Shame

Dr. Plue began by mentioning the amount of time and effort spent on dress code. He also explained the process required to go to school uniforms. It involves gathering feedback through a parent survey. 60% of parents must approve of a move to uniforms for the school to move forward. Such a process would have to be done next school year for the following year.

A student, Gage Mull, was present to put forth a suggestion for dealing with students who are out of compliance with dress code. The suggestion is that students who are out of compliance be required to wear “clothes of shame.” These would be clothes to cover their clothing that did not meet dress code standards. He stated that this worked at his middle school.

A teacher was concerned that there might be a parent claim of public humiliation, but Dr. Plue explained that if this were to be used as a consequence, students would have the option to wear the clothes of shame or go home.

After discussion, it was moved that beginning next year, students who come to school out of dress code be issued a shirt and pair of pants to wear over their clothing for the remainder of the day and that the student be given the option of wearing the alternative outfit or going home. The motion carried unanimously.

Item 3: Effectiveness of ISS/Security Associates/Discipline Issues

Dr. Plue stated that some concerns have arisen about the effectiveness of ISS as a consequence for poor behavior. Mrs. Smith, Dr. Plue, Mr. Porter and some teachers met to discuss this and identified several things that could be done to improve the effectiveness of ISS.

These things are as follows:

1. Restrict teachers from sending students to ISS during class time. The students coming in and out cause severe disruption to ISS. Most teachers rarely do this, but some teachers use this often. Dr. Plue will be talking with these teachers individually to discuss classroom management and possible staff development to help these teachers learn to deal with issues within their classes. The attempt will be made to assign students to ISS a day in advance so everyone is aware of who will be in ISS the next day and proper assignments can be sent for students to complete.
2. We will be obtaining learning carrels and creating spots that are more isolated for the students to reduce the interactions between students while they are in ISS.
3. Lunch detention will be held in a different location in the fall. This will keep this from being a distraction to the students who have been placed in ISS as a consequence. To make this happen we will need someone to staff it.
4. Students will no longer be able to place themselves in ISS. A student who walks out of class without permission will be suspended from school.
5. We will limit the number of times per semester a student can be placed in ISS each semester. Once they have reached the established limit, the students will be assigned OSS from that point forward.
6. Teachers must send assignments to the students to make ISS more effective. With the new procedures we will be putting in place, this should be more feasible. Teachers will be held accountable to send work, especially when they are given 24 hours notice.

Regarding the security associates, it was discussed that their intended purpose was to perform security-related, specific duties each period, like monitoring hallways, checking restrooms, checking hall passes, checking parking lots, catching students cutting class rather than being on call to remove disruptive students from classrooms. It was suggested that beginning in the fall, security associates will no longer be responding to classroom calls for disruptions. Matters that require immediate attention and removal of a student will be responded to by administration in an emergency fashion.

Increasing the effectiveness of afterschool detention was also discussed. Dr. Plue will call for teachers/staff interested in working and coordinating afterschool detention for next year.

Item 4: Tardy Policy Next Year

Dr. Plue reminded the team that while up to 90% of our students are on time all the time, there are still some chronically tardy. Currently, students receive lunch detention on the 3rd and the 6th tardy, afterschool detention on the 9th, and an office referral on the 12th. It was proposed that for next school year, they receive lunch detention at the 3rd tardy, afterschool detention at the 6th, and an office referral at the 9th. This is an example of raising expectations in the interest of continuous improvement. It was unanimously approved.

Item 5: Field Trip Qualifications

Mrs. Perkoski brought up the possibility of requiring the permission of all a student's teachers before allowing that student's attendance on a field trip. Enough advance notice might give teachers some leverage to require improvement or completion of missing assignments, etc. Parents were concerned that one teacher may exercise too much control in keeping a student from an educational opportunity. They also questioned whether students who might have the most to gain from a field trip may never get to go. Mr. Tyson suggested that we might consider tying a student's field trip attendance to the student incentive program (i.e. students are not eligible to attend field trips unless they scored at least 4 pts. in the most recent student incentive period). The team was asked to gather information from their groups on this to bring back to the May meeting.

Item 6: Zeroes for Suspension

Mr. Tyson clarified that the Board of Education policy regarding makeup work states that students should be encouraged to make up all work for all absences, including suspensions. Students should be given two days for each day absent to make up work.

Item 7: Make-Up Work Turn Around

When parents request makeup work, teachers should provide it quickly, but often need their planning period to get assignments together. Therefore, it was proposed that from this point forward, all requests for student make-up work be made by e-mail from Mrs. Bunn and that all make-up work be in the Counseling Office by the end of the school day on the following day. (The name of any teacher who fails to provide student make-up work by this time will be given to Dr. Plue.) This was unanimously approved.

Adjournment

The meeting was adjourned at about 5:00 pm.

The next meeting is May 9, 2012 at 4:00 pm in the Media Center.