

FHHS Site-based Management Team
 Meeting #6, 2011-12
 Jan. 11, 2011, 4:00 pm
 FHHS Media Center

Position	Name	Attendance
English	Glenn Shelton	Present
Math	Joyce Merriman	Present
Science	Christy Burris	Present
Social Studies	Bryan Rudolph	K. Helms filled in
CTE	Mario Donato	Present
Other Special Area	Michelle Ballard	Present
EC	Karen Casacalenda	Present
Student Support Services	Melissa Howell (Clerk)	Present
Classified Employees	Crystal Bunn	Present
At-Large	Kim McKinney	
At-Large	Patricia Perkoski (Chair)	Present
Student	Lauren Bunn	Present
Parent	Tracy Medlin	Present
Parent	Sandra Davis	
Parent	Susan Griffin	
Parent	Cathy Stewart	Present
Parent	Debbie High	Present
Parent	Ann Gogatz	Present
Parent	Wendy Vest	
Parent	Donna Helms	K. Helms filled in
Parent	Connie Harrell	
Assistant Principal	Jonathan Tyson	Present
Principal	Kevin Plue	Present

Call to Order

Mrs. Perkoski called the meeting to order at 4:00 pm.

Item 1: Approve Minutes from December (Actionable)

The minutes from the December meeting (now available on the school website) were unanimously approved.

Item 2: Future Free Periods (Actionable)

Mrs. Perkoski reported that her committee suggests for the future free periods Fri., Feb. 17, Thurs., April 5, Fri., May 18, for one hour during 4th period. This was unanimously approved.

Item 3: PAM Days to Enter Assignments (Gather Input)

Mr. Tyson presented information on the Parent Assist Module (PAM) component of NCWise. This is a system that will allow parents to access their students' grades in NCWise. It is, then, imperative that teachers enter grades for assignments in a timely fashion. UCPS wants consistency in the number of days from the time an assignment is turned in and the parents can expect to see the results recorded in NCWise. Mr. Tyson reported that the Charlotte-Mecklenburg Schools system requires grades to be entered within 3 days of an assignment's

turn-in. We are to gather information on what an acceptable timeframe would be for UCPS and report at the next meeting.

Item 4: 2012-13 Budget (Gather Input)

Dr. Plue presented a PowerPoint summarizing pending budget cuts for the 2012-13 including those from the federal Edujobs program, an increase in the discretionary cuts, previously state-funded replacement of yellow school buses, the transportation cost of the five extra days required by our state legislature, for a total shortfall of 11.7 million for the coming school year. There is also the possibility of further cuts depending on our county commissioners. Dr. Davis will address the budget at the FHHS cluster meeting in April.

We have been asked to gather information from our constituent group regarding the priorities at Forest Hills. Because of different monies being assigned or earmarked for different purposes, there are some areas where there is little or no flexibility, but it is important for both school and county administrators to hear from everyone what they feel is important, what could possibly be cut, and any suggestions on how to best weather the cuts. Dr. Plue handed out a copy of the Personnel Planning Allotments for FHHS, the Personnel Map, and the 2010-11 budget to give an idea of how positions and money are allotted and spent. There are many things to consider. Preserving classroom teachers may keep class sizes more manageable, but the loss of support personnel may make classes more difficult to manage. Because it will involve discussing people and their positions, this information on priorities related to budget will not be discussed in open session, but should be submitted in writing to Mrs. Perkoski. Only she and Dr. Plue will see this.

Item 5: Freshman Focus (Information)

There is a need for a program to help properly place and support freshmen. While Trent Thomas has had a Freshman Focus class, there is a need for something that will reach more students. Dr. Plue mentioned the support and guidance that Kathy Deese provides in the READ 180 program. Combining the most successful elements of both these programs could provide support for more freshmen in transition, study skills, and high school success. The goal is to identify the students who need this support and provide it. Dr. Plue expects to see 75 to 100 students in a Freshman Focus class first semester next school year.

A discussion ensued on possible strategies to address freshman transition for all ninth-graders. A parent suggested using the I/R period to hold some assemblies to help acclimate freshmen into the routines and responsibilities of high school, an idea that had been raised in earlier discussions of the use of the Friday I/R period, and that counselors have discussed. A teacher suggested using a Freshmen Academy concept where teacher teams work closely to address the needs of their group of freshmen. The point was made again for students needing the transition support to be identified for a class while those more capable of adjusting are allowed to move forward into other courses.

Adjournment

The meeting was adjourned at about 5:15 pm.

The next meeting is Feb. 8, 2012 at 4:00 pm in the Media Center.