

**MARVIN RIDGE HIGH SCHOOL
SITE BASED MANAGEMENT TEAM
Minutes of May 27, 2015 Meeting**

In Attendance: Ms. Cook, Ms. Justice, Mr. Lasher, Mr. Thomson, Ms. Ennis, Ms. Larr, Ms. Heartley, Ms. Larr, Ms. Shrader, Mr. Roncone, Ms. Steere, Ms. Tran, Mr. Wilson, Ms. Yochem, Ms. Lang-Ramirez, Ms. Mueller, Ms. Rouse, Ms. Brosse

In Absentia: Mr. Camara, Mr. Jones, Ms. Jeniski, Ms. Liccione, Ms. Shelton

	Agenda Item	Issue	Discussion	Resolution	Person Responsible
1.	Review of April minutes	Proof and approve last month's minutes	N/A	Minutes approved	Site-Based Team
2.	Community Read Update	<ul style="list-style-type: none"> • Concept of the author visiting • Speaker on Bullying 	<ul style="list-style-type: none"> • <i>Thirteen Reasons Why</i> is the 2015-16 Community Read selection. There will possibly be a second choice. 	<ul style="list-style-type: none"> • Contact department members to see if there are additional ideas • Contact potential guest speakers and/or the author 	Ms. Heartly Ms. Arant
3.	Exams Schedule and Chromebook Collection	<ul style="list-style-type: none"> • Chromebooks will be collected on a voluntary basis. Final Chromebook collection will take place during exams. 	<ul style="list-style-type: none"> • Exam information is available online and is posted in classrooms • IB exams start June 2nd • June 4-9 is traditional setup-morning exam and afternoon review session • Attendance is taken each block • Academic integrity and academic core values reminder 	<ul style="list-style-type: none"> • Review attendance policies, academic integrity, and academic core values with department members and students 	MRHS Staff
4.	2015-16 Calendar	Site-Based team is no longer responsible for choosing school dates. The county has selected August	Orientation Dates Proposal: <ul style="list-style-type: none"> • August 12- Seniors (8-11am) • August 13- Juniors (8-11am) • August 17- Sophomores (8-11am) • August 18- Freshmen (8-10am) 	Calendar/Dates are posted	MRHS Admin

		18-19, 20, and 21 for required workdays	and 10:30-12:30)		
5.	Awards Day	Updates on Awards Day	<ul style="list-style-type: none"> Each department will be represented on stage and will present department awards accordingly Department representatives should be on stage by 9:30 New scholarship total- \$21 million and counting 	All staff members should be aware of the events taking place during awards day and be familiar with assigned roles	Department Chairs / Representative Guidance Dept
6.	Team China	Updates on upcoming China trips	<ul style="list-style-type: none"> Student trip- 7 students with 2 teacher chaperones (June 14 to June 26) Teacher trip- 33 UCPS teachers and administrators (July 10 to July 26) 	N/A	Ms. Justice
7.	Grounds/Campus	Updates on Grounds/Campus projects	<ul style="list-style-type: none"> Eagle Project underway at the bus lot with sidewalk and landscaping PTSO Roundabout Project with donor-sponsored sculpture. Anticipated installation in June and funding has been solidified Sidewalk to be installed that connects the new neighborhood (Rosecliff) to our campus 	All projects are scheduled to be completed prior to the start of the 2015-16 school year	
8.	Attendance Recovery	Students with attendance concerns	<ul style="list-style-type: none"> Attendance recovery starts today and will continue through June 2, 2015 June 5, 2015 the Attendance Committee will consider all attendance issues 	Any remaining attendance issues will be addressed June 5, 2015	MRHS Admin and Attendance Committee
10.	Academic	Students with outstanding	<ul style="list-style-type: none"> Credit recovery scheduling 	Communication with Admin and	MRHS Admin

	Concerns	academic issues	for the summer is being confirmed <ul style="list-style-type: none"> Admin and guidance counselors are receiving updates on academic concerns relating to graduation 	Guidance for any academic concerns	and Guidance
11.	Graduation	Final arrangements for graduation	<ul style="list-style-type: none"> Over 3,000 tickets sold Security hired Flowers arrangements Graduation practice on June 11 at 12:30 in the gym New endorsements for graduates 	Graduation is June 12 at 10am at Winthrop University	Graduation Committee
13.	Mtg adjourned Next mtg	September 24 @ 3:10 in MRHS Media Center	N/A	N/A	N/A