

**MARVIN RIDGE HIGH SCHOOL
SITE BASED MANAGEMENT TEAM
Minutes of February 25, 2015 Meeting**

In Attendance: Ms. Cook, Mr. Thomson, Ms. Ennis, Ms. Every, Ms. Heartley, Mr. Jones, Ms. Shrader, Ms. Steere, Ms. Tran, Mr. Wilson, Ms. Brosse, Ms. Mueller, Ms. Rouse, Ms. Shelton

In Absentia: Ms. Justice, Mr. Lasher, Mr. Camara, Mr. Sims, Ms. Yochem, Ms. Jeniski, Ms. Lang-Ramirez, Ms. Liccione

	Agenda Item	Issue	Discussion	Resolution	Person Responsible
1.	Review of January meeting minutes	n/a	n/a	Passed	Site-based team
2.	ACT Testing Information	ACT testing updates	Ms. Pierce gave an overview, explanation of process and organization	Teacher training for test administration will be Friday and will take place during planning	Ms. Pierce
3.	Spring Registration	Spring registration timeline and overview	<ul style="list-style-type: none"> • Student grade level assemblies will take place on March 9th and then a parent night to follow • Teachers will do recommendations in PowerSchool • Guidance will meet with student in 10 minutes slots March 11-April 2 • Registration cards will be given out March 9 and labeled with stickers indicating date and time of meeting • Teachers will receive a list of student/date/time for scheduled appointments • No class should be 	<ul style="list-style-type: none"> • Ongoing through mid-April 	Guidance

			<p>interrupted more than twice for the registration process</p> <ul style="list-style-type: none"> • IB will register separately • 8th grade registration informational meetings will take place March 25 • 8th grade class registration will take place March 31 		
4.	Budget	What are the top three budgetary needs for our school?	<ul style="list-style-type: none"> • Textbooks, print resources, online subscriptions, teacher allotment, PLC time through subs, and virtual labs • English, Math, Physical Education, Social Studies, World Language- State/Local Instructional Allotment orders needed by March 13 • PTSO allotments have been provided to each department 	Department discussions	Admin
13.	Mtg adjourned Next mtg	March 25, 2015 @ 3:10 in MRHS Media Center	N/A	N/A	N/A