

# Porter Ridge High School

*Home of the Pirates*

## Site Based Meeting Minutes

**December 8, 2009, 6:30pm Media Center**

- Introduction – Began 6:35 pm
  - Mr. Basden at home sick. Mrs. Richert filling in tonight.
  - Present – Sandra Fugate, Katy Richert, April Dawkins, Brooke Stegall, Dan Korn, Gabriela Grello, Rebecca Manning, Steve Jackson, Trey Staviski, Hunter Ross
  - Absent – Sam Basden, Sarah Brandenburg, Amber Drye, Libby Meiners, Susan Forgione, Renea Steeb, Dr. Sylvia Emafo, Donna Wilber, Tom Wheeler, Shannon Dill, Leigh Coulter, Ja'nice Marble
  
- PRHS Instruction
  - Updates on Staff – We have a new distance learning coordinator, Ms. Housand. We have recommended Ms. Tores, who comes from CMS, for our security position. Mrs. Amber Drye will be leaving at the end of the semester and will be replaced by Ms. Faile. Mr. Joseph Payne and Ms. Kelly VanHorne will also be leaving at the end of the semester. These positions have not been posted yet as they were just announced over the weekend.
  - NCWISE – Thanks to Ms. Dawkins and Adam, our technology specialist, teachers who have Microsoft Vista or Windows 7 at home can now access NCWISE. They have to use a browser other than Foxfire, known as Opera. Ms. Dawkins sent out an email to the staff in regards to this several weeks ago. Instructions on how to set this up at home can no longer be obtained from the network, but can be obtained from Ms. Dawkins if needed. Ms. Dawkins has tried them at home and has found that it works well.
  - Exam Schedule – Exams will take place on Friday, January 15, 2010; Tuesday, January 19; Wednesday, January 20; and Thursday, January 21. Note the dates are broken up due to the Martin Luther King Holiday on Monday, January 18. There will be a workday on Friday, January 22 and second semester begins Monday, January 25. As far as is currently known, we will go through the same rotation as last year and students will be able to sign out after the first exam provided they have a note from home to do so.
  - Attendance recovery – This is currently in progress. Students can recover a total of 8 absences only 2 per class for days missed. This can be done either with Mr. Collins or with the individual teacher. Ms. Dawkins sent out a spreadsheet for teachers to fill in with students who recover with individual teachers. All of the attendance recovery information has been placed on the website. It ends January 16, 2010. If students or parents have questions, they are to see Mrs. Richert.
  - The Porter Ridge High website is being revamped to look more like the county website. All schools websites are being done so in order to be more uniform. The photography class is taking pictures to place as a banner on the website that changes each time the site is refreshed. Ms. Dawkins is looking for points of pride to place on the website as well. These are areas that teachers want to brag about. If your point of pride contains pictures of students, the students need to have a permission to use photo form on file. The revamping of the site will be done on January 4, 2010.
  - Curriculum night – Our second semester curriculum night will be held on Monday, February 8, 2009 at 6:30 pm. This is the time when parents will have the chance to follow their students schedule to meet their second semester teachers.

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- Budget – We need to submit three items to Mr. Basden for consideration by the county that we feel is important and that will better our school. After much discussion, we were able to narrow our request to four items. They are listed in priority.
  1. Teacher laptop computers with school wide wireless INTERNET access.
  2. Eight to ten more classrooms equipped with smart boards and the classroom response system.
  3. A field house for the athletic department.
  4. Books for the media center to get us to the state minimum standards.
- PRHS Operations
- Site Base/CLT
  - Safety correlate pilot program – Our school has placed wing letters and room numbers on the outside windows of each classroom. We are the only school to have done this so far. The information is uniform in size and location on the windows. The county really liked this idea and intends to implement it in other schools within the county.
  - Service learning – The Effective and Efficient Operations correlate is waiting on the official launch to be made by administration. Administration began inputting the past information into the database today. Time is the key issue with this undertaking. The staff will be informed as to when this is up and going full swing.
  - Election for New Representatives in the following departments:
    - History – Kelly Crowell
    - Science – Susan Forgione
    - CTE – Steve Jackson
    - Guidance – Rebecca Manning
    - Exceptional Children’s – Representative was not at tonight’s meeting, but department is working on a replacement.
    - World Languages – Gabriela GrelloThese people will serve as their department representative for two years beginning their term in January 2010.
  - Mission/Vision Statement – The following was submitted for review.

Visions statement -- here's a start:

PRHS is committed to providing our students a rigorous educational opportunity in a learning environment where relationships and relevant models will allow them to graduate as lifelong learners who will make valuable contributions in a globally diverse society.

Mission statement – here’s a start:

It is the mission of Porter Ridge High School to inspire civic responsibility through the positive personal leadership of a staff that teaches rigorous and relevant courses which prepare students for the 21<sup>st</sup> century. The development of critical thinking and problem solving skills through a focus on service learning will empower our graduates to be globally-aware life-long learners and sophisticated consumers.

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- The committee felt both the mission and vision were too long and extremely wordy. We also felt both were not needed. Ms. Dawkins also noted that the mission statement will be the first item posted on the website once revamped and needs to be reasonable in length. The recommendation was to eliminate the vision statement altogether. We worked to re-word the mission statement as follows:

It is the mission of Porter Ridge High School to inspire civic responsibility through the teaching of rigorous and relevant curriculum which prepares students to become globally aware, lifelong learners in the 21<sup>st</sup> century.

- Special Programs / Upcoming Events
  - Athletics - Fall banquet took place last week with much success.
  - Band – Concert, Friday, December 11.
  - Art – Chorus concert, Thursday, December 10; Art Show in G wing Tuesday, December 15; Theater show Thursday, December 17.
  - Poetry slam is taking place this week, Wednesday and Friday.
  - Quiz bowl competed in a national competition where they placed 15/25 in North Carolina and 402/678 nationally. This was the first time they participated in this competition.
  - Civil war will be taking place here all day on Friday, December 18, in the media center.
  - We are hosting an event for Hemby Bridge here tonight as well as two middle school events over the course of the next two weeks.
- New Business
- Conclusion
  - Next Meeting, February 2, 2009, Tuesday 6:30 pm – Led by Ms. Dawkins in Mrs. Fugate’s absence.
  - Meeting adjourned at 7:25 pm.